

Minutes

MS State Board of Cosmetology

February 11, 2013

Board Members Present:

Dorothy Ennis, President
Shelley Harsin, Secretary
Leisa McElreath, Member
Teresa Whitman, Member
Waylon Garrett, Member

Board Staff Present:

Cynthia Johnson, Executive Director
Wade Hampton, School Coordinator

Legal Counsel Present:

Margarette Meeks, MS Attorney General's Office

Call To Order

The meeting was called to order at 9:10 a.m. in the MS State Board of Cosmetology Office, located at 239 N. Lamar St., Suite 301 in Jackson, MS.

Approval of Agenda

A motion was made by Harsin, seconded by McElreath and unanimously passed, to approve the agenda.

Approval of Minutes

A motion was made by Whitman to approve the minutes from December 10, 2012, seconded by Harsin and unanimously passed.

A motion was made by Whitman to approve the minutes from January 14, 2013, seconded by Garrett and unanimously passed.

A motion was made by Garrett to approve the minutes from January 28, 2013, seconded by Harsin and unanimously passed.

School Coordinator Report

Hampton presented Yaunequa J. Lewis' application for approval of a new school, Ya'Neq Creations Beauty Academy. Ms. Yaunequa Lewis was present to answer questions from the Board. A motion was made by Garrett to approve for initial inspection, seconded by Harsin and unanimously passed. Ennis and Hampton to inspection.

Hampton reported to the Board all schools that were not in compliance with Rule 309 regarding pass/fail ratio 70%. Eighteen schools are subject to meeting with the Board. All percentages will have final review by Johnson. Meetings are scheduled for March 25, 2013 and April 29, 2013. A motion was made by Garrett that a certified letter with return receipt be mailed to each school requesting one member from each school to appear before the Board to discuss non-compliance with a 10 minute time limit on assign dates, seconded by McElreath and unanimously passed.

A motion was made by McElreath for Hampton to gain access to software to enter infractions for schools, seconded by Garrett and unanimously passed.

A motion was made by Harsin to approve the Request for Procurement (RFP) regarding criteria for a test administrator to be submitted to Department of Finance and Administration (DFA) by Johnson, seconded by Whitman and unanimously passed.

A motion was made by Garrett to take a 10 minute break at 11:06 a.m., seconded by Harsin and unanimously passed.

The meeting resumed at 11:20 a.m.

Inspectors' Report

Inspectors Deanie Allen, Helen Carr and Peggy Grice were present for review of New Salon Application Fees and Verbal Approval regarding adding services to establishments. In addition, Licensing Clerk Nedia Leflore and Administration Clerk Sandra Luckett were present for office staff input regarding the processing of said applications.

A motion was made by McElreath to table fee clarification and verbal approval discussion until after recess (3:30 p.m.) and to excuse Whitman and McElreath for an appointment at the State Capitol, seconded by Garrett and unanimously passed.

Executive Director's Report

Johnson presented the following for Continuing Education Approval Request for the following:

J.C. Beauty Supply (Seminar)
April 7-8, 2013
10:00 a.m. – 5:00 p.m. (daily)
Lake Terrace Convention Center I
Hattiesburg, MS
Requested Hours: 12 hours for Cosmetologist and Instructor
Received: 1/28/13 >45 days

Motion was made by Garrett to approve with clarification of scheduled events, seconded by Harsin. Motion carried. Ennis and Garrett to monitor.

Mississippi International Hair Expo
April 21-22, 2013
9:00 a.m. – 5:00 p.m. (daily)
MS Trade Mart
Jackson, MS
Requested Hours: 14 hours for Cosmetologist, Manicurist, Esthetician and Instructor
Received: 2/5/13 >45 days

Motion was made by Harsin to approve as submitted, seconded by Garrett. Motion carried. Hampton to Monitor.

MIBA
March 24, 2013 10:00 a.m. – 2:00 p.m.
March 25, 2013 10:00 a.m. – 3:00 p.m.
Danny Levi Community Center
Hattiesburg, MS
Requested Hours: 8 hours for Cosmetologist and Instructor
Received: 2/7/13 45 days

Motion was made by Harsin to approve as submitted, seconded by Garrett. Motion carried. Ennis to monitor (3/24) and Hampton to monitor (3/25).

Elisa Difalco of MLD Institute in Florida
April 6-7, 2013
9:00 a.m. – 5:00 p.m. (daily)
Ms Institute of Aesthetics, Nails and Cosmetology
Clinton, MS
Requested Hours: 8 hours for Cosmetologist, Esthetician and Instructor
Received: 2/10/13 >45 days

Motion was made by Garrett to approve as submitted, seconded by Harsin. Motion carried.
Garrett to monitor.

Motion was made by Garrett to recess until 3:30 p.m., seconded by Harsin. Motion carried.

Executive Session

Motion was made by McElreath to consider the need for Executive Session, seconded by Whitman and unanimously carried.

The Board entered into Executive Session for the purpose of candidate application review.
Motion was made by McElreath to enter into Executive Session, seconded by Whitman and unanimously carried.

Motion was made by McElreath to come out of Executive Session, seconded by Garrett and unanimously carried.

Meeks reported out that B. Rowell was approved for licensure.

Motion was made by McElreath for an emergency rule change regarding salon verbal approvals effective July 1, 2013, seconded by Harsin and unanimously carried.

Motion was made by McElreath for an emergency rule to modify Rule 702 to mimick new salon application, seconded by Garrett and unanimously carried.

Motion was made by Whitman to approve established salon add-on fee clarification, updates to salon application, equipment list and new salon inspection but table fee adjustments for public records request and write policy to include adjustments, seconded by McElreath and unanimously carried.

Whitman recused herself and was not physically present during Board discussion of Monsour.
Motion was made by Harsin to send Monsour current cosmetology license via certified mail with return receipt, seconded by McElreath. Motion carried.

A request for administrative hearings for the follow cases on March 11, 2013 at 10:00 a.m. was made by Johnson:

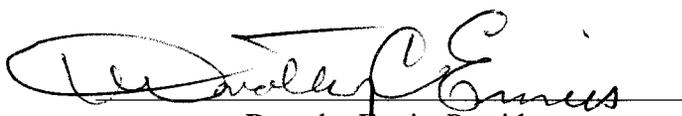
Case Number	Motioned by	Seconded by
H-001-2013	Garrett	Whitman
H-002-2013	Whitman	Garrett
H-003-2013	Harsin	McElreath
H-004-2013	Whitman	Garrett
H-005-2013	Whitman	Garrett
H-006-2013	Whitman	Harsin
H-007-2013	Garrett	Whitman
H-008-2013	Whitman	McElreath
H-009-2013	Whitman	McElreath
H-010-2013	Garrett	Whitman
H-011-2013	Garrett	Whitman
H-012-2013	Whitman	Garrett
H-013-2013	Whitman	Garrett

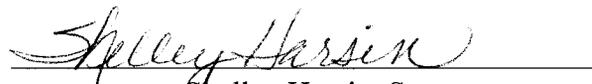
All were unanimously carried.

Adjournment

Motion was made by Whitman to adjourn, seconded by Garrett and unanimously carried. There being no further business the meeting was adjourned at 7:00 p.m.

Approved this the 22nd day of April, 2013.


 Dorothy Ennis, President


 Shelley Harsin, Secretary

Absent
 Leisa McElreath, Member


 Teresa Whitman, Member


 Waylon Garrett, Member