

MISSISSIPPI STATE BOARD OF COSMETOLOGY

BOARD MEETING August 27, 2018 9:00 PM

Robert E. Lee Building
239 North Lamar Street, Suite 303
Jackson, MS 39201

MINUTES

Board Members Present:

Dorothy Ennis, President
Darlene Smith, Vice-President
Deborah Coker, Member
Hilda Bills, Secretary

Others Present:

Sharon Clark, Executive Director
Wm. Jeffrey Jernigan, Special Assistant Attorney General

The Board called the meeting to order at 9:00 AM. Board Secretary Bills called for a roll call. Board members Ennis, Smith, Coker and Bills were present.

Attorney Jernigan, Executive Director Clark and School Coordinator Vestal were also present.

There were members of the public present.

Board President Ennis stated the Board would now hear Agenda Requests.

Iva Steptoe of Cortex Layer, In. was called three times with no response.

Board President Ennis stated the Board would now consider Continuing Education Requests.

Gulf South Salon Services requested approval for 5 CEU Hours for the show to be hosted at Southwest MS Community College in Summit on October 28, 2018. A motion was made by Board Vice-President Smith to approve the hours pending the Course Name and Type of Training be provided since it is missing from original

application. Course Name is Color and Cutting Fest and type is Seminar. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to pass the motion. Board President Ennis to monitor.

Board President Ennis requested a Legal Council Report. Attorney Jernigan stated there is nothing to report at this time.

Board President Ennis stated the Board would now hear the Executive Director's report.

Executive Director Clark gave a summary of the Board's financial position for the end of July, 2018. The Board received \$744,617 in Appropriations for FY2018. Expenses for FY19 through July 31, 2018 are \$27,089.

The total number of completed inspections for FY19 thru July 31, 2018 is 396. The monthly July breakdown for each inspector is listed below:

Renee Benson – (90)
Torey Case – (169)
Ruby Lowery – (137)

The three (3) inspectors wrote 127 violations for the month of July for a total of \$21,050.

The Board was provided with a copy of the July Expenses, Reconciled June 2018 Bank Statement, MS State Board Compliance Report, UMB Card Statement and Leave Balance Report.

Board President Ennis stated the Board would now consider the approval of the minutes from the June 12, 2018 Emergency Telephonic Board Meeting, July 30, 2018 Board Meeting, August 9, 2018 Emergency Telephonic Board Meeting and the August 21, 2018 Emergency Telephonic Board Meeting.

Board Member Coker made a motion to approve the minutes of June 12, 2018 with no changes. Board Vice-President Smith seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Board Secretary Bills made a motion to approve the minutes of July 30, 2018 with no changes. Board Member Coker seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Board Vice-President Smith made a motion to approve the minutes of August 9, 2018 with no changes. Board Secretary Bills seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Board Member Coker made a motion to approve the minutes of August 21, 2018 with no changes. Board Secretary Bills seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Board President Ennis stated that the Board would now hear Old and New Business.

Traxler's School of Hair as requested the final inspection and waived the initial. They are awaiting information on when the final inspection will be completed. A motion was made by Board Secretary Bills at complete the final inspection with Board Member Coker on August 28, 2018. Board Member Coker seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Board Member Bills made a motion for a 15 minute break. The motion was seconded by Board Member Coker. The Board voted unanimously 4-0 to pass the motion.

Board President Ennis advised the Board would now hear the School Report update. The Board was provided with an update that reflected 13 Work Permits and 9 Certifications completed for the timeframe of July 30, 2018 – August 24, 2018. The Board was also presented with an Exam Performance Summary for Pearson Vue.

The Board requested School Coordinator Vestal complete a pass/fail ratio for all schools for the 2018 Fiscal Year (July 1, 2017 – June 30, 2018).

The Board requested a hearing with Chris' Beauty College regarding two special candidates.

The Board heard from Chris' Beauty College and student MK to discuss a clarification of paperwork from the initial enrollment application and the examination approval form. Board Member Coker made a motion to approve to test and for work permit. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to pass the motion.

The Board heard from Chris' Beauty College regarding student LP regarding clarification of paperwork. The Board found that no further action was required.

Board President Ennis stated that the Board would now review the Reciprocity update. The reciprocity update included approval for 17 Cosmetologist, 12 Manicurist and 2 Estheticians.

The Board has a reciprocity request that is unable to verify the hours earned in Texas but has the transcripts from Vietnam. Requesting approval to test. Board Vice-President Smith made a motion to refuse approval to test based on Texas State not being able to validate transcript. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to pass the motion.

Executive Director Clark has requested a hearing on Registration # 00-13156 based on falsification of documents. A motion was made by Board Vice-President Smith to approval the hearing request. The motion was seconded by Board Member Coker. The Board voted unanimously 4-0 to pass the motion.

Executive Director Clark has requested a hearing on Registration # 02-2535 based on a question of identity. Board Member Coker made a motion to approve the hearing request and asked that both individuals be requested attend hearing. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to pass the motion.

Board Member Coker made a motion for the need for executive session. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to approve.

Board Member Coker made a motion to enter executive session. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to approve.

The Board entered executive session at 10:30 AM.

Board President Ennis stated that the need for executive session is personnel issues, complaints and attorney/client communication.

Board President Ennis stated the Board would now assign formal complaints.

Complaint FC2018-012 was assigned Board President Ennis for investigation and Investigator Ruby Lowery to assist.

Complaint FC2018-013 was assigned to Board Vice-President Smith for investigation. Board President will assist.

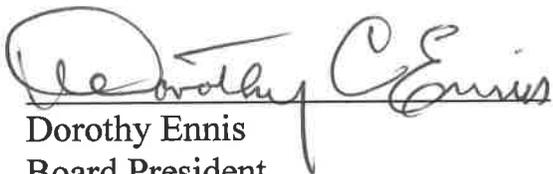
Executive Director Clark requested approval to hire Wilson Bell as Projects Officer I, Special. Board Vice-President Smith made a motion to approve. Board Secretary Bills seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Board Vice-President Smith made a motion to exit executive session. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to exit executive session.

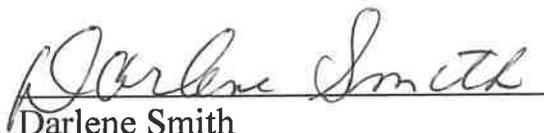
Board Attorney Jernigan stated the actions taken during executive session.

Board Vice-President Smith made a motion to adjourn. The motion was seconded by Board Member Coker. The Board voted unanimously 4-0 to adjourn.

The meeting adjourned at 1:45 PM.


Dorothy Ennis
Board President

10-29-18
Date


Darlene Smith
Board Vice-President

10-29-18
Date


Deborah Coker
Board Member

10-29-18
Date


Hilda Bills
Board Secretary

10-29-18
Date