

**MISSISSIPPI STATE BOARD OF COSMETOLOGY**

**SPECIAL CALLED EMERGENCY TELEPHONIC BOARD MEETING**

**August 9, 2018 4:30 PM**

Robert E. Lee Building  
**239 North Lamar Street, Suite 301**  
**Jackson, MS 39201**

**MINUTES**

Board Members Present:

Dorothy Ennis, President  
Darlene Smith, Vice-President  
Deborah Coker, Member  
Hilda Bills, Secretary

Others Present:

Sharon Clark, Executive Director  
Wm. Jeffrey Jernigan, Special Assistant Attorney General

The Board called the meeting to order at 4:30 PM.

Board Secretary Bills called for a roll call. Board Members Ennis, Smith, Coker and Bills were present.

Attorney Jernigan and Executive Director Clark present.

There were no members of the public present.

Board President Ennis stated the purpose of the meeting is to approve the request made by MS Gulf Coast Community College for final inspection, approve the recommended hire for the Beauty/Barber Inspector for Territory II, and approve a requirement of only one signature on the Trustmark account for transfer of funds to the State Treasury account.

Board President Ennis stated that a request has been made for final inspection of MS Gulf Coast Community College. Board Vice-President Smith made a motion to approve the request for final inspection. The motion was seconded by Board Member Coker. The Board voted unanimously 4-0 to pass the motion. Board President Ennis and Executive Director Clark will complete final inspection.

Executive Director Clark stated that she had completed interviews and was requesting approval of her recommendation to hire Micah Williams as Beauty/Barber Inspector of Territory II with an immediate hire date. Board Member Coker made a motion to approve the recommendation and hire. Board Secretary Bills seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Executive Director Clark explained that currently the Trustmark account requires two signatures on checks to transfer funds from our Trustmark account to the State Treasury account. Executive Director Clark is requesting we allow transfers of funds requiring only one signature from the Trustmark Account to the State Treasury Account. Board Vice-President Smith made the motion to approve. Board Member Coker seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Board President Ennis asked if Attorney Jernigan had a legal update at this time. Attorney Jernigan stated there were no updates at this time.

A motion was made by Board Member Coker to adjourn. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to pass the motion.

The Board adjourned at 4:42 PM.

Dorothy Ennis  
Dorothy Ennis  
Board President

8-27-18  
Date

Darlene Smith  
Darlene Smith  
Board Vice-President

8-27-18  
Date

Deborah Coker  
Deborah Coker  
Board Member

8-27-18  
Date

Hilda Bills  
Hilda Bills  
Board Secretary

8-27-18  
Date