

Minutes

MS State Board of Cosmetology

April 21, 2014

Board Members Present:

Teresa Whitman, President
Leisa McElreath, Vice President
Shelley Harsin, Secretary
Dorothy Ennis, Member
Waylon Garrett, Member

Board Staff Present:

Cynthia Johnson, Executive Director

Legal Counsel Present:

Bill Rosamond, MS Attorney General's Office

Call To Order

The meeting was called to order by Whitman at 9:02 a.m. in the MS State Board of Cosmetology Office, located at 239 N. Lamar St., Suite 301 in Jackson, MS.

Approval of Agenda

A motion was made by McElreath to approve the agenda with deviations as necessary, seconded by Harsin. Motion carried.

A motion was made by Ennis to table minutes for approval, seconded by Garrett. Motion carried.

Agenda Request

Mr. Crane Kipp spoke to the Board on Rule 7.3(G) and 4.3(F)(3) in detail.

Ms. Rena Smith spoke to the Board on her need for a nail instructor program.

Duplicate Request

<u>Applicant</u>	<u>License Type</u>	<u>Purpose</u>	<u>Motion</u>	<u>Seconded</u>	<u>Approved/Denied</u>
Barnette, Amanda	Cosmetology License	Misplaced Initial License			
Brown, Lychanda	Instructor License	Two Locations (School/Salon)			
Clifton, Amanda	Manicuring License	Two Locations (Massage Envy/Salon)	Garrett	Harsin	Approved
Davis, Betty	Cosmetology License	Initial License	McElreath	Garrett	Approved
Dumes, Lakesha	Cosmetology License	Salon Location (SmartStyle)			
Duong, Thom Thi	Manicuring License	Three Locations	McElreath	Harsin	Approved
Funchess, Cordelia	Cosmetology License	Unknown	Garrett	Harsin	Approved
Ha, Thuthuy N.	Manicuring License	Two Locations (Salons)	Ennis	Garrett	Approved
Harper, Keri L.	Cosmetology License	Salon Locations (SmartStyle/Salon)	Garrett	Ennis	Approved
Hoang, Minh	Manicuring License	Two Locations			
Hoang, Nhung Thi Kim	Manicuring License	Two Locations	Garrett	Ennis	Denied (no esthetics salon)
Hunt, Tamika	Cosmetology License	Misplaced			
Huynh, Emily Nguyen	Manicuring License	Two Locations	Garrett	McElreath	Approved
Ingle, Rebecca	Esthetics Instructor License	Two Locations (Spa)	McElreath	Harsin	Approved
James, Virginia	Salon License	Never Received Salon License	Garrett	Harsin	Approved
Kite, Beverly	Cosmetology License	Two Locations (Salons)	Garrett	Ennis	Approved
Lampkin, Catrina	Cosmetology License	Instructor Classes			
Lee, Jady M.	Manicuring License	Two Locations (Salons)	Garrett	Ennis	Approved
McKenzie, Ella L.	Cosmetology	Locations	Garrett	McElreath	Approved

McPeak, Kimberly	Cosmetology License	Student Instructor	McElreath	Harsin	Approved
Morgan, Shatarah	Cosmetology License	Unknown			
Nance, Valerie C.	Esthetics License	Two Locations			
Nguyen, Jack	Salon License	License Misplaced	Garrett	McElreath	Approved
Pendley, Carmen	Cosmetology License	Lost Initial License	Garrett	Ennis	Approved
Phillips, Zenolar	Cosmetology License	Relocation to Another State			
Schey, Sheri	Cosmetology License	Never Received Initial License			
Tat, Joey Anderson	Cosmetology License	Name Change			
Taylor, Doris Lynn	Cosmetology License	Location (Nursing Home)			
Tran, James Tho	Cosmetology License	Two Locations	Garrett	McElreath	Approved
Wang, Felicia	Manicurist License	Attending School			
Williams, Delphine	Salon License	Never Receive License	Ennis	Garrett	Approved
Williams, Nelva J.	Cosmetologist License	Nursing Home	Garrett	McElreath	Approved
Bowen, Carolyn	Instructor	Post In school	McElreath	Garrett	Approved

A motion was made at 10:40 a.m. by Garrett to take a 10 minute break, seconded by McElreath. Motion carried.

The meeting was back in session at 10:50 a.m.

May 19, 2014 temporary rules were submitted to the Secretary of State's office and posted on May 24, 2014.

A motion was made by Garrett that no license should be processed and issued 60 days prior to expiration, seconded by Ennis. Motion carried.

A motion was made by Garrett to post this information on the website for public, seconded by McElreath. Motion carried.

School Coordinator's Report

All schools must verify documents of diploma or GED.

All special candidates' information must be complete before coming to the Board. Information should come to Board before enrollment.

A motion was made by McElreath to deny on change of disciplines for example from cosmetology to esthetics, students will have to make a change of enrollment and documents must be submitted by school to the board office at the time of change; deny on questionable and incomplete documents; all documents should be sent to board office completed for re-enrollment, seconded by Garrett. Motion carried.

Barber in-state transfer – 500 hours. Leave the rule.

Executive Director's Report

Continuing Education Approval Request for the following:

MS SOTA

Ida H. Thomas

2014 Instructor's Cosmetology Seminar

October 19, 2014 – 8:00 a.m. – 4:00 p.m. (7 hours)

October 20, 2014 – 8:00 a.m. – 3:00 p.m. (6 hours)

Jackson Medical Mall – Jackson, MS

Request Hours: 13 hours (8 for all license categories + 5 methods)

Received: March 20, 2014 > 45 days

Action: Motion was made by Garrett to deny, seconded by Ennis. Motion carried

Individual CE Request(s):

Barbara Allen requesting 15 hours for attendance of Premiere Orlando Show, May 31 – June 2, 2014.

Action: Motion was made by McElreath to deny 15 hours – hours applicable to manicuring discipline only with proof of attendance, seconded by Harsin. Motion carried.

Pearson Vue Change of Location Request Follow Up

Received email from Shebba Toussaint, Pearson Vue Senior Program Manager, stating that they are having challenges locating evaluators to work in the Horn Lake area. Wanted to know if the Board would have any objections to Pearson Vue testing in Grenada instead?

Action: Motion was made by Ennis to approve the change of location to Grenada, seconded by Garrett. Motion carried.

A motion was made at 1:00 p.m. by Garrett to break for a 1 hour lunch, seconded by Ennis. Motion carried.

A motion was made at 2:18 p.m. by McElreath to reconvene, seconded by Garrett. Motion carried.

Mr. Kipp appeared today to discuss Rule 7.3 & 4.3 for his client with the understanding that this is not an oral proceeding.

Rule 4.3(F)(3) – Bathroom – Salon restroom located in confines of the salon referencing 7.3(G)(5).

A motion was made by McElreath to accept changes to these rules, 4.3(F)(3) & 7.3(G)(5), seconded by Garrett.

A motion was made by McElreath to set May board meeting to June 2, 2014, seconded by Harsin. Motion carried.

A motion was made by McElreath to approved Ennis' travel to Southwest Mississippi Community College to speak, seconded by Garrett. Motion carried.

Legal Counsel's Report

Rules 4.4, 5.7, 2.7, 2.12 changes were submitted as drafted by previous board attorney, Bill Rosamond. Also rule will be drafted to address §73-50-1.

Other Business by Members

To answer concern of school owner Karoline Finch regarding the use of a scalpel/Dermaplaning to be taught by her in her school is NO. The training should be by a medical person.

Approval of Board Minutes

A motion as made by McElreath to approve January 27, 2014 minutes with corrections, seconded by Garrett. Motion carried.

A motion was made by McElreath to approve February 24, 2014 minutes with corrections, seconded by Harsin. Motion carried.

A motion was made by Garrett to approve April 13, 2014 minutes with corrections, seconded by Harsin. Motion carried.

Executive Session

A motion was made by Garrett to close the meeting to determine the need for Executive Session, seconded by McElreath. Motion carried.

A motion was made by Garrett to go into executive session for the purposes of special review, personnel, and special candidates, seconded by Garrett. Motion carried.

A motion was made by Garrett to come out of executive session, seconded by McElreath. Motion carried.

The following report was made as a result of actions taken while in executive session:

- C. Hughes – denied to sit for exam.

A motion was made by Garrett to approve all travel vouchers submitted, seconded by Ennis. Motion carried.

Adjournment

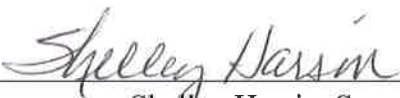
Motion was made by McElreath to adjourn, seconded by Garrett. Motion carried.

There being no further business the meeting was adjourned at 6:30 p.m.

Approved this the 28th day of July, 2014.



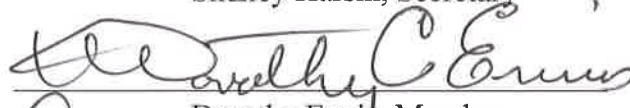
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