

MISSISSIPPI STATE BOARD OF COSMETOLOGY

**BOARD MEETING
December 11 9:00 PM**

Robert E. Lee Building
239 North Lamar Street, Suite 303
Jackson, MS 39201

MINUTES

Board Members Present:
Dorothy Ennis, President
Darlene Smith, Secretary
Donald Vaughn, Member
Deborah Coker, Member
Hilda Bills, Member

Others Present:
Sharon Clark, Executive Director
Wm. Jeffrey Jernigan, Special Assistant Attorney General

The Board called the meeting to order at 9:12 AM. Board President Ennis called for a roll call. Board members Ennis, Smith, Vaughn, Coker and Bills were present.

There were members of the public present.

Board President Ennis requested a Legal Council Report. Attorney Jernigan stated that the Rules and Regulations should be updated by next week.

Hearings are tentatively scheduled for February 12, 2018 at 10:00 a.m.

Board President Ennis advised they would now discuss Board Business both old and new.

The next scheduled Board Meeting will be January 29, 2018.

Melvin Calton advised the next Council Meeting will be February 25, 2018 at 1:00 at the State Capitol.

Board President Ennis advised that after the New Rules and Regulations are in place that she would recommend we host a seminar for School Owners and Instructors on Sunday, March 25, 2018 at 10:00 on the 12th Floor of the Robert E Lee Building. The seminar would offer 5 hours of Methods Continuing Education Units. Board Member Coker seconded the motion. The Board voted unanimously 5-0 to pass the motion.

Board Secretary Smith made a motion for Continuing Education shows to approve at a minimum of four (4) hours and a maximum of seven (7) hours of Continuing Education Units in one day. This will allow Board Members to monitor for a maximum of 8 hours per day.

Dermaplanning is not authorized by any license holder by the Board.

Executive Director Clark gave her executive director report.

The Board's financial position for the end of November, 2017 is we have \$751,916 in Appropriations for FY2018. Our expenses through December 8, 2017 are \$286,780.21. The remaining balance for the fiscal year is \$465,135.79. We are well within budget parameters and should remain under budget.

We continue to remain current on licenses. If there is anyone who has not received their license one month after submitting, they need to contact the office for follow-up.

The website renovations are under way. We are pushing MSI to have at a minimum the online renewals complete by year end.

During the months of October and November our five (5) inspectors completed inspections. During October 319 inspections were completed. During November 546 inspections were completed. This breakdowns to:

Peggy Grice – October (103), November (65)
Helen Carr – October (79), November (64)
Torey Case – October (49), November (156)
Ruby Lowery – October (88), November (165)
Renee Benson – November (96)

Executive Director Clark welcomed Renee Benson as our new inspector. She is doing an outstanding job.

Board President Ennis stated the Board would now consider agenda requests. There were no Agenda Requests at this time.

Board President Ennis stated we would now consider Continuing Education Requests. Reba Roy made a request for approval of Continuing Education Units for May, 2018. Board Secretary Smith made the motion to table the request at this time. Board Member Vaughn seconded the motion. The Board voted unanimously 5-0 to pass the motion.

Board Member Coker made a motion for a short recess. The motion was seconded by Board Member Bills. The Board voted unanimously 5-0 to pass the motion.

Board Member Smith made a motion to return from the short recess. The motion was seconded by Board Member Vaughn. The Board voted unanimously 5-0 to pass the motion.

Board President Ennis stated the Board would now consider approval of the minutes from the October 30, 2017 Board Meeting, November 1, 2017 Emergency Telephonic Board Meeting, November 14, 2017 Emergency Board Meeting and November 30, 2017 Emergency Telephonic Board Meeting. A motion was made by Board Secretary Smith to approve the minutes with no changes. The motion was seconded by Board Member Vaughn. The Board voted unanimously 5-0 to approve the minutes.

Board President Ennis stated we would now consider complaints.

The Board received complaint # FC2017-009 on October 30, 2017. The complaint was assigned to Board Secretary Darlene Smith.

The Board received complaint # FC2017-010 on October 30, 2017. The complaint was assigned to Board President Dorothy Ennis.

Board President Ennis requested the School Coordination Report at that time.

The reports of the Pearson Vue Test Results were presented to the Board including the breakdown of pass/fail for each school. In September, 2017, 143 students were tested with 52 students passing Practical and 53 students passing Theory. Three students failed Practical and 35 students failed Theory.

In October, 2017, 180 students were tested with 63 students passing Practical and 72 students passing Theory. Thirty-three students failed Theory and 12 students failed Practical.

Board President Ennis requested for a Reciprocity Update. The Reciprocity Report was presented to the Board. The Board conducted 44 Reciprocity interviews during November, 2017. The following passed their reciprocity interview: Cosmetology (26), Manicurist (15) and Esthetician (3).

At this time, Board Member Vaughn had to leave the Board Meeting.

Board Member Bills made a motion for the need for Executive Session. The motion was seconded by Board Secretary Smith. The Board voted unanimously 4-0 to pass the motion.

Board Secretary Smith made the motion to enter Executive Session to discuss Personnel Issues. The motion was seconded by Board Member Smith. The Board voted unanimously 4-0 to pass the motion.

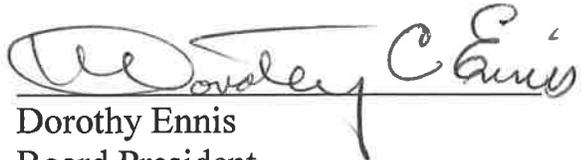
The Board entered Executive Session at 11:13 AM.

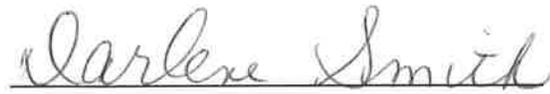
The Board discussed the unemployment hearing scheduled for December 12, 2017.

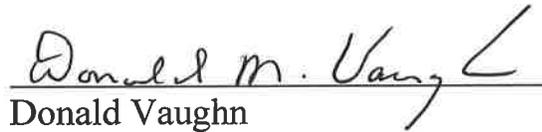
The Board was advised that the EEOC filing against the Board had been dismissed.

Board Secretary Smith made a motion to come out of Executive Session at 12:05 PM. Board Member Coker seconded the motion. The Board voted unanimously 4-0 to pass the motion.

The Board adjourned at 2:10 PM.

 1-29-18
Dorothy Ennis
Board President
Date

 1-29-18
Darlene Smith
Board Secretary
Date

 1-29-18
Donald Vaughn
Board Member
Date

 1-29-18
Deborah Coker
Board Member
Date

 1-29-18
Hilda Bills
Board Member
Date