

**Minutes**

MS State Board of Cosmetology

February 24, 2014

**Board Members Present:**

Teresa Whitman, President  
Leisa McElreath, Vice President  
Shelley Harsin, Secretary  
Dorothy Ennis, Member  
Waylon Garrett, Member

**Board Staff Present:**

Cynthia Johnson, Executive Director

**Legal Counsel Present:**

Bill Rosamond, MS Attorney General's Office

**Call To Order**

The meeting was called to order at 9:08 a.m. in the MS State Board of Cosmetology Office, located at 239 N. Lamar St., Suite 301 in Jackson, MS.

**Approval of Agenda**

A motion was made by McElreath to approve the agenda with deviations as necessary, seconded by Harsin. Motion carried.

**Approval of Board Minutes**

A motion was made by Garrett to table minutes for December 9, 2013 and January 13, 2014, seconded by McElreath. Motion carried.

### Duplicate License Request

<u>Applicant</u>	<u>License Type</u>	<u>Purpose</u>	<u>Motion</u>	<u>Seconded</u>	<u>Approved/Denied</u>
Brackeen, Wanda	Instructor	Salon/ECCC Cut Loose	Garrett	Ennis	Approved
Cranford, Teresa	Cosmetologist	Two Locations Ulta – Madison & BB Salon & Boutique - Magee	McElreath	Garrett	Approved
Durling, Norma	Cosmetologist	Two Locations (Magnolia Place Personal Care Home/Touch Salon	Ennis	McElreath	Approved
Franks, Kayla	Cosmetologist	Two Locations Hair Coral & The Meadows	Garrett	McElreath	Approved
Freeman, Todd	Cosmetologist	Two Locations Brocks & Watercolors	McElreath	Ennis	Approved
Henderson, Andrea	Cosmetologist	Never Received Initial License	Garrett	McElreath	Approved
Peoples, Julia	Cosmetologist	Genesis & Peachtree	Garrett	McElreath	Approved
Marcy, Amanda	Cosmetologist	Location(Part-Time) Hair Coral, Meadows & Avonlee	Garrett	McElreath	Approved
Phan, Yen	Manicurist	Two Locations (Medical Spa Clinic)	Ennis	Garrett	Denied
Shows, Rhonda	Cosmetologist	Blue Cliff College	Ennis	McElreath	Approved
Strahan, Tammy	Manicurist	Two Locations (Hairport/A. Country Hair)	Garrett	Ennis	Approved
Tanner, Jamillia	Cosmetologist	JCPenney & LA Styles - Laurel	Garrett	Ennis	Approved
Thaggard, Saltonnia	Cosmetologist	Never Received Initial License Moved/Ill	McElreath	Garrett	Approved
Wash, Cassandra	Cosmetologist	Misplaced/Stolen	McElreath	Ennis	Approved

Wash, Dominique	Cosmetologist	Student Instructor	Ennis	Garrett	Denied
Willhite, Rebecca	Cosmetologist	Two Locations Chatteau & Pear Orchard	Garrett	Ennis	Approved
Zametto, Patricia	Instructor	Academy of Hair Design(s)	Garrett	Ennis	Approved (3 duplicates)

**School Coordinator's Report**

A motion was made by Garrett to only accept high school diplomas or its equivalent (GED) not college route admissions, seconded by McElreath. Motion carried.

Stephanie Boone-Owens, school coordinator to create a form to certify that the school has received the document. Also notarized.

A motion was made by Ennis to only accept translations from the board approved translation providers list along with the original, seconded by Garrett. Motion Carried. Certified mail.

Rosamond recommends a rule change on 70 unassigned hours in the curriculum to clarify and file with the Secretary of State's office.

A motion was made by Garrett at 10:50 a.m. for a 10 minute recess, seconded by Harsin. Motion carried.

A motion was made by Garrett at 11:12 a.m. to reconvene, seconded by McElreath. Motion carried.

**Executive Director's Report**

Johnson requested Continuing Education Approval for the following:

MIBA

Gladys Fisher

Relaxing, Cutting & Styling

March 2, 2014 – 9:00 a.m. – 2:30 p.m. (Cosmetologist)

March 3, 2014 – 8:00 a.m. – 2:30 p.m. (Instructor)

Summit Convention Center – Tupelo, MS

Requested Hours: 4 hours for Cosmetologist; 5 hours for Instructor (Methods)

Received: December 6, 2013 > 45 days

A motion was made by Garrett to approve request, seconded by McElreath. Motion carried. Harsin to monitor.

MEC/MCA  
Tina Davidson/Ann Sellers  
Pivot Point Spring Trend Release  
April 27, 2014  
BancorpSouth Center – Tupelo, MS  
Requested Hours: 5 hours for Cosmetologist & Instructor  
Received: January 22, 2014 > 45 days

A motion was made by Ennis to approve request, seconded by Garrett. Motion carried. Harsin to monitor. Motion was amended to add McElreath to monitor.

Gulf South Salon Services  
Catherine Brooking  
Italy Hair Fashions presents “Color of the Season”  
March 23, 2014  
Southwest Community College – Summit, MS  
Requested Hours: 5 hours for Cosmetologist & Instructor  
Received: February 3, 2014 > 45 days

A motion was made by Garrett to deny request, seconded by McElreath. Ennis opposed. Motion carried.

J.C. Beauty Supply  
Stacy Comegys  
South MS Beauty Classic Education  
April 6 – 7, 2014; 10:00 a.m. – 6:00 p.m. (each day)  
Lake Terrace Convention Center – Hattiesburg, MS  
Requested Hours: 14 hours for Cosmetologist & Instructor  
Received: February 11, 2014 > 45 days

A motion was made by Garrett to approve request for 10 hours total (5 hours per day), seconded by McElreath. Motion carried. Ennis and Garrett to monitor.

A motion was made by Garrett to pay annual fee of \$240 for Board membership and all to attend the CLEAR conference in New Orleans, September 2014 and any board member training

seminars/webinars, seconded by Ennis. Motion carried. Johnson to register each Board member for webinars, if requested.

A motion was made by Garrett to amend motion of November 25, 2013 minutes regarding finalized and approved by, page 4, Secretary of State “administrative procedures act,” seconded by McElreath. Motion carried.

A motion was made by Garrett to leave the language as it reads in Rule 6.3(A)(3)(d), seconded by McElreath; vote: Ennis – yes, McElreath – yes, Garrett – yes, Harsin – yes. Motion carried.

Rule 6.3(C) – strike

Rule 6.3(D) – strike

Hour for hour move on p. 85 to p. 83 as paragraph. The activity must deal primarily with matters related to enhancement of the participants.

Rule 6.2 – add “all licensees must preset wallet registration ID at Board monitored continuing education events, upon sign-in.

A motion was made by Garrett to approve Chapter 6 rule and language changes, seconded by Harsin. Motion carried.

A motion was made at 1:30 p.m. by Garrett to take a 10 minute recess, seconded by Ennis. Motion carried.

A motion was made at 2:00 p.m. by Garrett to reconvene, seconded by Harsin. Motion carried.

Public Comment – Reba Roy (Education Plus Seminar)

### **Executive Session**

A motion was made by McElreath to consider the need for executive session, seconded by Ennis. Motion carried.

The need to enter into Executive Session for the following was established:

- Special candidate review
- Applicants for Special Consideration

A motion was made by Harsin to enter into executive session, seconded by McElreath. Motion carried.

A motion was made by Garrett to come out of executive session, seconded by Ennis. Motion carried.

A motion was made by Garrett to consider the need for executive session, seconded by Harsin. Motion carried.

The need to enter into Executive Session for the following was established:

- Applicant for Special Consideration

A motion was made by Garrett to enter into executive session, seconded by Ennis. Motion carried.

A motion was made by Garrett to come out of executive session, seconded by Ennis. Motion carried.

The following was reported out from executive session:

- D. Vaughn – Approved for licensure.
- H. Brown - Approved for licensure.
- M. Collum – Approved for licensure.
- S. Grady – Approved for enrollment.
- K. Smith – Denied for licensure. (§73.7.23)(Rule 2.11)

A motion was made by Garrett to approve minutes for January 13, 2014, seconded by McElreath. Motion carried.

A motion was made by Garrett to approve minutes for December 9, 2013 with changes, seconded by McElreath. Motion carried.

Adjournment

Motion was made by Garrett to adjourn, seconded by McElreath. Motion carried.

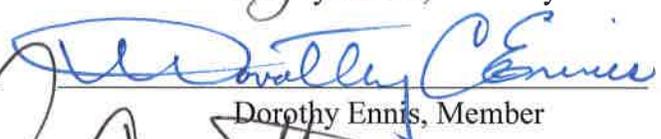
There being no further business the meeting was adjourned at 3:50 p.m.

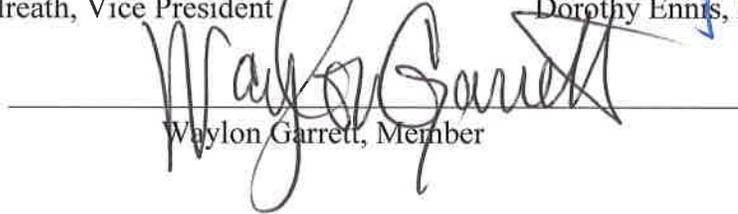
Approved this the 21st day of April, 2014.

  
Teresa Whitman, President

  
Shelley Harsin, Secretary

  
Leisa McElreath, Vice President

  
Dorothy Ennis, Member

  
Waylon Garrett, Member