

**Minutes**

MS State Board of Cosmetology

May 13, 2013

**Board Members Present:**

Dorothy Ennis, President  
Shelley Harsin, Secretary  
Leisa McElreath, Member  
Teresa Whitman, Member  
Waylon Garrett, Member

**Board Staff Present:**

Cynthia Johnson, Executive Director  
Wade Hampton, School Coordinator

**Legal Counsel Present:**

Margarette Meeks, MS Attorney General's Office

**Call To Order**

The meeting was called to order at 9:02 a.m. in the MS State Board of Cosmetology Office, located at 239 N. Lamar St., 2<sup>nd</sup> Floor, Conference Room C, Jackson, MS 39201.

**Approval of Agenda**

The following items were added to the agenda:

Special Candidates Review  
Personnel Desk Audit Review

A motion was made by Harsin, to approve the agenda with additions, seconded by Whitman and unanimously passed.

**Approval of Minutes**

A motion was made by McElreath, to table minutes of April 22, 2013, seconded by Garrett and unanimously passed.

### School Coordinator's Report

A motion was made by Garrett, for Hampton to notify Virginia College of Rule 203.II.3 interpretation, seconded by McElreath and unanimously passed.

A motion was made by Harsin, for Magnolia College receives written approval for school renovation, seconded by McElreath and unanimously passed.

A motion was made by Harsin, for Tupelo Academy of Cosmetology continue renovation with window to be installed in classroom for continuous student supervision, seconded by Garrett and unanimously passed.

A motion was made by Garrett, for Final Inspection of Chris' Beauty College, Inc., seconded by Harsin and unanimously passed.

### Administrative Hearings

Administrative Hearings began at 10:00 a.m.

The following cases were brought forth with consent agreements:

Case	Respondent	Lic. #	Violation	Fine
H-004-2013	Barbara Vaughn d/b/a Elixir	07-32069	73-7-19 Expired Salon License	\$50.00
H-007-2013	Brandy Nowlin	00-58533	73-7-19 Expired Practitioner License (Up to 3 Years)	\$75.00
H-010-2013	Lauren Lucroy d/b/a Frenchee's Salon	07-33296	73-7-19 Expired Salon License	\$50.00

A motion was made by Whitman, to consider the need for Executive Session, seconded by Harsin and unanimously passed.

A motion was made by Whitman, to enter into Executive Session for the purpose case deliberation, seconded by Garrett and unanimously passed.

A motion was made by Garrett, to come out of Executive Session, seconded by Whitman and unanimously passed.

The following cases were reported:

H-003-2012	Victoria Ann Page	00-60446	73-7-19 Expired Practitioner License (Up to 3 Years)	\$250.00
H-008-2012	Violetta Fletcher	00-52487	73-7-19 Expired Practitioner License (Up to 3 Years)	\$75.00
H-005-2013	Kimberly Liles Province	00-58170	73-7-19 Expired Practitioner License (Up to 3 Years)	\$100.00
H-011-2013	Aaron Washington d/b/a A-Plus Barber Shop	07-31563	73-7-35(2) Allowing Practitioner to Practice without a valid license	\$100.00

A motion was made by Harsin, for case H-001-2013 to be continued for legal review, seconded by Whitman and unanimously passed.

The Board took a 10 minute recess.

### **Inspectors' Report**

No items were discussed.

### **Executive Director's Report**

A motion was made by McElreath, to send revised approval letters certified mail, return receipt to those candidates who are scheduled, as of today's date, to take examination, with remaining letters to be sent regular mail. In addition, notice of presentation of said letter at test site to be posted on the website and sent to schools notifying them of the same. Seconded by Whitman and unanimously passed.

The following Continuing Education request were submitted:

MS Cosmetology School Association  
Milady/Cengage, Milady Career Institute  
High Impact Teaching Skills and Presentation Techniques  
June 9, 2013  
8:00 a.m. – 5:00 p.m.  
Harrah's Casino - MidSouth Convention Center  
Tunica, MS  
Requested Hours: 8 hours for Instructors  
Motion: Harsin      Seconded: Whitman      Passed: Unanimously

MS Cosmetology School Association  
Medicool Nail File (electric) Certification  
June 10, 2013  
8:00 a.m. – 12:00 noon  
Harrah's Casino - MidSouth Convention Center  
Tunica, MS  
Requested Hours: 4 hours for Instructors  
Motion: Whitman      Seconded: Garrett      Passed: Unanimously

Gulf South Salon Services  
June 9, 2013 10:00 a.m. – 4:00 p.m.  
June 10, 2013 9:00 a.m. – 4:00 p.m.  
Southwest Jr. College  
Summit, MS  
Requested Hours: 5 + 6  
Received: 4/19/13 >45 days  
Motion: Whitman      Seconded: Harsin      Passed: Unanimously

State Beauty Supply  
August 5, 2013  
9:00 a.m. – 4:30 p.m.  
State Beauty Supply  
Southaven, MS  
Requested Hours: 7 hours for Cosmetologist and Instructor  
Received: 5/03/13  
Motion: Whitman      Seconded: Garrett      Passed: Unanimously

MCA - Annual Continuing Education Seminar  
August 3, 2013 8:00 a.m. – 6:30 p.m.  
August 4, 2013 7:00 a.m. – 6:00 p.m.  
August 5, 2013 7:00 a.m. – 5:00 p.m.  
Lake Terrace Convention Center  
Hattiesburg, MS  
Requested Hours: 24 hours for Master Cosmetologist and Instructors (including 7 hrs of Methods)  
Motion: Harsin      Seconded: Garrett      Passed: Unanimously

The following complaints were submitted to request for investigation:

C-2013-010

C-2013-011

C-2013-012

A motion was made by Harsin, to investigate the complaints, seconded by Whitman and unanimously passed.

A request for administrative hearings for the follow cases:

H-030-2013 through H-041-2013

A motion was made by Whitman, to set an administrative hearing for August 12, 2013, seconded by Garrett and unanimously passed.

A motion was made by Whitman for the Board to take a 30 minute recess for lunch, seconded by Harsin and unanimously passed.

A motion was made by McElreath, to approve minutes for April 22, 2013, seconded by Whitman. Question was raised by Ennis to correct other business as submitted by members of the Board to include other in depth discussion. Motion did not carry.

A motion was made by Garrett to correct other business as submitted by members of the Board to include other in-depth discussion, McElreath abstained. Motion did not carry.

A motion was made by Harsin, to approve the minutes for April 22, 2013 as corrected, seconded by Garrett passed with vote from Whitman. McElreath abstained.

A motion was made by McElreath for a 5 minute recess, seconded by Harsin and unanimously passed.

A motion was made by McElreath to consider the need for Executive Session, seconded by Whitman and unanimously passed.

A motion was made by Garrett, to enter into Executive Session for the purpose of Special Candidate Review and Personnel Desk Audit Review, seconded by McElreath and unanimously passed.

A motion was made by McElreath, to come out of Executive Session, seconded by Whitman and unanimously passed.

The following was reported:

- J. Kimp approved for examination
- E. Wilson approved for examination
- K. Jones approved for examination
- J. Ruiz approved for enrollment
- T. McLemore approve for enrollment

A motion was made by McElreath to consider the need for Executive Session, seconded by Whitman and unanimously passed.

While in executive session, a motion was made by McElreath and seconded by Whitman to terminate the employment of Wade Hampton, School Coordinator. Board members voting in favor the motion were, Whitman, Harsin and McElreath. Motion member voting against was Garrett. The motion passed. Ennis opposed action.

A motion was made by Garrett, to enter into Executive Session for the purpose of perspective litigation, seconded by Whitman and unanimously passed.

A motion was made by Garrett, to come out of Executive Session, seconded by Whitman and unanimously passed.

**Adjournment**

A motion was made by Garrett, to adjourn, seconded by McElreath and unanimously passed. There being no further business the meeting was adjourned at 7:15 p.m.

Approved this the 29<sup>th</sup> day of July, 2013.

<hr/> <p>Dorothy Ennis, President</p>	<hr/> <p><i>Shelley Harsin</i> Shelley Harsin, Secretary</p>
<hr/> <p><i>Leisa McElreath</i> Leisa McElreath, Member</p>	<hr/> <p><i>Teresa Whitman</i> Teresa Whitman, Member</p>
<hr/> <p><i>Waylon Garrett</i> Waylon Garrett, Member</p>	