

## Minutes

MS State Board of Cosmetology

November 24, 2014

### Board Members Present:

Leisa McElreath, President  
Teresa Whitman, Vice President  
Shelley Harsin, Secretary  
Waylon Garrett, Member

### Board Member Absent:

Dorothy Ennis, Member (sick)

### Board Staff Present:

Cynthia Johnson, Executive Director

### Legal Counsel Present:

Jeff Jernigan, MS Attorney General's Office

## Call To Order

The meeting was called to order by McElreath at 9:08 a.m. in the MS State Board of Cosmetology Office, located at 239 N. Lamar St., Suite 301 in Jackson, MS.

## Approval of Agenda

A motion was made by Whitman to approve the agenda with deviations as necessary, seconded by Garrett. Motion carried.

## Approval of Board Minutes

A motion was made by Garrett to approve July 28, 2014 board minutes with corrections, seconded by Harsin. Motion carried.

A motion was made by Garrett to approve August 25, 2014 board minutes with corrections, seconded by Whitman. Motion carried.

A motion was made by Garrett to table September 22, 2014 board minutes for clarification, seconded by Harsin. Motion carried.

**Duplicate Request**

<b><u>Applicant</u></b>	<b><u>Type of License</u></b>	<b><u>Purpose</u></b>	<b><u>Motions</u></b>	<b><u>Seconded</u></b>	<b><u>Approved/Denied</u></b>
1} Bell, S.	Cosmetologist	Multiple Work Locations	Whitman	Harsin	Approved
2} Cochran, L.	Cosmetologist	Multiple Work Locations	Whitman	Harsin	Approved
3} Cox, M. A.	Cosmetologist	Multiple Work Locations	Whitman	Harsin	Approved
4} Crawley, R.	Cosmetologist	Never Received	Whitman	Harsin	Approved
5} Ely , K.	Cosmetologist	Multiple Work Locations	Whitman	Harsin	Approved
6} Fowler, J.	Cosmetologist	Multiple Work Locations	Whitman	Harsin	Approved
7} Fultz , L.	Cosmetologist	Nursing Home	Whitman	Harsin	Approved
8} Garrett, K.	Cosmetologist	Not Received	Whitman	Harsin	Approved
9} Hoang , K.	Manicurist	Multiple Work Locations	Whitman	Harsin	Approved
10} Hughes , K.	Cosmetologist	Multiple Work Locations	Whitman	Harsin	Approved
11} Lockhart , L.	Cosmetologist	Multiple Work Locations	Whitman	Harsin	Approved
12} Pittman , D.	Cosmetologist	Multiple Work Locations	Whitman	Harsin	Approved
13} Scott , C.	Cosmetologist	Multiple Work Locations	Whitman	Harsin	Approved
14} Tran , L.	Cosmetologist	Multiple Work Locations	Whitman	Harsin	Approved
15} Tran , Y.	Manicurist	Multiple Work Locations	Whitman	Harsin	Approved
16} Sumler , D.	JSU Nail Studio	Not Received	Whitman	Harsin	Approved
17} Mejia , R.	Salon 2503 (Regis Corp)	Other (Management)	Whitman	Harsin	Approved
18} Linda , P.	SmartStyle 2528	Other (Management)	Whitman	Harsin	Approved
19} Mosby, T.	SmartStyle 2529	Other (Management)	Whitman	Harsin	Approved

**School Coordinator's/Executive Director's Report**

**Executive Session**

A motion was made by Whitman to close the meeting to determine the need for Executive Session, seconded by Harsin. Motion carried.

A motion was made by Whitman to enter into executive session for the purpose of discussion of contract negotiations with PCS, seconded by Whitman. Motion carried.

Garrett returned to meeting at 10:55 a.m. during executive session.

A motion was made by Harsin at 11:10 a.m. to take a 10 minute recess, seconded by Whitman. Motion carried.

The meeting reconvened at 11:20 a.m.

A motion was made by Garrett to come out of executive session, seconded by Harsin. Motion carried.

**School Coordinator's/Executive Director's Report continued**

Johnson explained notification process of initial operator license.

Johnson provided an update of the consent order process. Seventy-seven signed consent orders had been received in the board office with \$8,800 in fines.

**Executive Session**

A motion was made by Garrett to enter into executive session for the purpose of further discussion of contract negotiations with PCS, seconded by Harsin. Motion carried.

A motion was made by Garrett to come out of executive session, seconded by Harsin. Motion carried.

**School Coordinator's/Executive Director's Report continued**

Johnson provided an update of the examination approval letter process. Any applicant providing an email address on the examination approval form was receiving approval letters via email to expedite the process. However, there had been an influx of retake request for second and third attempt letters which has slowed down the processing of approvals of first time candidates for examination.

A motion was made by Garrett for inspector Grice to inspect the temporary location of Northwest Community College – Senatobia as a routine inspection, seconded by Harsin. Motion carried.

A motion was made by Garrett to approve the updated renovation plans for Northwest Community College – Senatobia, seconded by Harsin. Motion carried.

A motion was made by Garrett to refund monies to Heather Black as requested due to change of ownership cancellation at Creations.

### **Inspectors' Report**

Inspector Carr shared with the Board concerns regarding excess work of consent order paperwork and fine calculation, new salon inspection process, public and legislature complaints of board rules and regulations, and unlicensed practice not being processed (injunctions).

A motion was made by Garrett at 1:25 p.m. to recess for a one hour lunch, seconded by Harsin. Motion carried.

A motion was made by Harsin at 2:35 p.m. to reconvene, seconded by Whitman. Motion carried.

### **Executive Session**

A motion was made by Harsin to close the meeting to determine the need for Executive Session, seconded by Whitman. Motion carried.

A motion was made by Whitman to enter into executive session for the purpose of applications of special candidates, seconded by Whitman. Motion carried.

The following report was made as a result of actions taken while in executive session:

- M. Rawson approved to sit for exam
- L. Camarena approved to sit for exam
- W. Nelson denied sitting for practical exam; 150 brush up hours required; Written exam scores will be good until March 2016.
- J. Davis approved to sit for exam

Executive Session

A motion was made by Garrett to enter into executive session for the purpose of further discussion of contract negotiations with PCS, seconded by Harsin. Motion carried.

A motion was made by Garrett to come out of executive session, seconded by Harsin. Motion carried.

The following action was taken as a result of discussions while in executive session:

A motion was made by Whitman to extend permits through April 13, 2015 to candidates who have been approved for examination after November 24, 2014 and extend eligibility date to April 13, 2015 to any candidate whose eligibility date expire after November 24, 2014, seconded by Harsin. Motion carried.

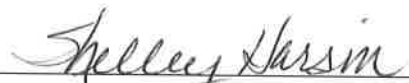
Adjournment

Motion was made by Garrett to adjourn, seconded by Whitman. Motion carried.


There being no further business the meeting was adjourned at 4:18 p.m.

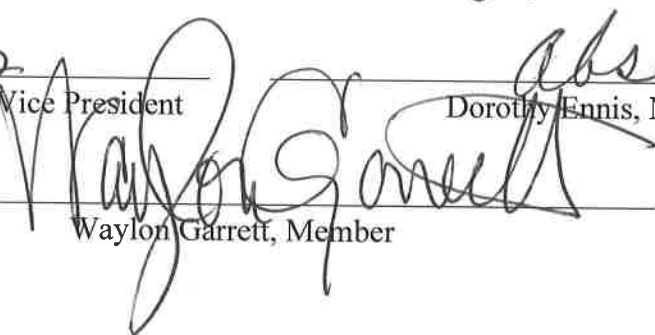
Approved this the 15<sup>th</sup> day of December, 2014.

  
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Leisa McElreath, President

  
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Shelley Harsin, Secretary

  
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Teresa Whitman, Vice President

  
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Dorothy Ennis, Member

  
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Waylon Garrett, Member