

MISSISSIPPI STATE BOARD OF COSMETOLOGY

SPECIAL CALLED EMERGENCY TELEPHONIC BOARD MEETING

March 4, 2019 10:00 AM

**Robert E. Lee Building
239 North Lamar Street, Suite 301
Jackson, MS 39201**

Posted March 4, 2019 at 8:00 AM

MINUTES

Board Members Present:

**Dorothy Ennis, President
Darlene Smith, Vice-President
Deborah Coker, Member
Hilda Bills, Secretary**

Others Present:

**Sharon Clark, Executive Director
Wm. Jeffrey Jernigan, Special Assistant Attorney General
Andrea Radwanski, Pearson Vue
Joel Norris, Pearson Vue**

The Board called the meeting to order at 10:00 AM.

Board Secretary Bills called for a roll call. Board Members Ennis, Smith, Coker and Bills were present.

Attorney Jernigan and Executive Director Clark present.

There were no members of the public present.

Board President Ennis stated the purpose of the meeting is to discuss testing with Pearson Vue.

Board President Ennis stated she would now turn the meeting over to Executive Director Clark. Executive Director Clark stated that the board wanted to discuss the implementation of testing school codes for registration for testing. Executive Director Clark stated that the Board had implemented including the school code on all approval letters and wanted to find out what date the change could be implemented on the Pearson Vue site.

Pearson Vue agreed that July 1, 2019 was sufficient and she would advise the call center of the change.

Executive Director Clark questioned Pearson Vue on what actions should be taken in the event that a school reports that a student selected the wrong school. Executive Director Clark advised that the school could notify the Board of the correction and the Board could contact Pearson Vue to make the change. Pearson Vue agreed that that would be the best course of action.

Board Member Coker made a motion to adjourn. The motion was seconded by Board Vice-President Smith. The Board voted unanimously to pass the motion.

The meeting adjourned at 10:14 AM.


Dorothy Ennis
Board President

4-22-19
Date


Darlene Smith
Board Vice-President

4-22-19
Date


Deborah Coker
Board Member

4-22-19
Date


Hilda Bills
Board Secretary

4-22-19
Date