

Minutes

MS State Board of Cosmetology

October 27, 2014

Board Members Present:

Leisa McElreath, President
Teresa Whitman, Vice President
Shelley Harsin, Secretary
Dorothy Ennis, Member
Waylon Garrett, Member

Board Staff Present:

Cynthia Johnson, Executive Director

Legal Counsel Present:

Jeff Jernigan, MS Attorney General's Office

Call To Order

The meeting was called to order by McElreath at 9:10 a.m. in the MS State Board of Cosmetology Office, located at 239 N. Lamar St., Suite 301 in Jackson, MS.

Approval of Agenda

A motion was made by Whitman to approve the agenda with deviations as necessary, seconded by Garrett. Motion carried.

Duplicate Request

<u>Applicant</u>	<u>Type of License</u>	<u>Purpose</u>	<u>Motions</u>	<u>Seconded</u>	<u>Approved/Denied</u>
1} Byrd, F.	Cosmetologist	Multiple Work Location	Garrett	Whitman	Approved
2} Carouthers-Clark E.	Cosmetologist	Not Received	Whitman	Ennis	Approved
3} Green, A.	Cosmetologist	Lost/Stolen	Whitman	Garrett	Approved
4} Hunt, T.	Cosmetologist	Cosmetologist	Garrett	Ennis	Approved
5} Johnson, A.	Cosmetologist	Not Received	Not Eligible	Not Eligible	Not Eligible
6} Lambert, B.	Cosmetologist	Other	Whitman	Ennis	Approved
7} Le, T.	Cosmetologist	Multiple Work Locations	Whitman Rule 2.3 & 4.2	Harsin	Approved
8} Miles, T. L.	Cosmetologist	Multiple Work Locations	Harsin	Ennis	Approved
9} Miske, C.	Cosmetologist	Lost/ Stolen	Whitman	Harsin	Approved
10} Nguyen, C.	Cosmetologist	Not Received	Whitman	Harsin	Approved
11} Nguyen, T.	Cosmetologist	Multiple Work Locations	Whitman	Ennis	Approved
12} Porter, R.	Cosmetologist	Multiple Work Locations	Harsin	Whitman	Approved
13} Quinn, J. A.	Cosmetologist	Not Received	Whitman	Ennis	Approved
14} Speed, D.	Master Cosmetologist	Multiple Work Locations	Whitman	Harsin	Approved
15} Van, L.	Cosmetologist	Multiple Work Locations	Whitman Rule 2.3 & 4.2	Harsin	Approved
16} Walker, L.	Manicurist	Lost/Stolen	Whitman	Harsin	Approved
17} Williams, L.	Cosmetologist	Multiple Work Locations	Canceled	Canceled	Canceled
18} Carson, L.	Salon 2593 (Regis Corp.)	Other (Management)	Garrett	Ennis	Approved
19} Lang, T.	Salon 2594 {Regis Corp)	Other (Management)	Garrett	Ennis	Approved
20} Lauderdale, J.	Salon 2586 (Regis Corp.)	Other (Management)	Garrett	Ennis	Approved
21} Swaltz, R.	Salon 2507 (Regis Corp)	Other (Management)	Garrett	Ennis	Approved

Agenda Request

Stephanie Boone-Owens – Virginia College – Rule 1.2 compliance (make-up hours)
Melvin Calton – Test Vendor Information (The Board is in contract negotiation phase with PCS)

A motion was made by Whitman at 10:25 a.m. to take a 5 minute recess, seconded by Harsin.
Motion carried.

The board reconvened at 10:37 a.m.

Board requested appearance of Coahoma Community College which was represented by
Ann Shelton-Clark, Dean.

Shelton Clark stated that the semester is now lined up with a 1500 clock hour curriculum to
complete the semester on college schedule with 1500 max hours.

Executive Director's Report

Continuing Education Approval Request for the following:

Memphis Beauty Supply

Miles Boyd

Mid Suth Hair & Nail Expo

Event Date: 11/9/14 & 11/10/14

Location: Landers Center Southaven, MS

Received: September 25, 2014

Action: Motion made by Whitman to approve, seconded by Harsin. Ennis Opposed (not
received with 60 days of event). Motion carried.

Monitor(s): McElreath to monitor

While monitoring please make announcements regarding passport photo requirement and
senior license process.

MO Unlimited

Luticia Sutton

Event Date: 01/18/15

Mobile Convention Center, Mobile, AL

Received: October 10, 2014

Action: Motion was made by Garrett to table for more information on schedule,
educators and class descriptions, seconded by Harsin. Motion carried.

Monitor(s): _____

While monitoring please make announcements regarding passport photo requirement and
senior license process.

New School Application – Change of Ownership – Creations College of Cosmetology. Motion was made by Garrett to accept change of ownership, seconded by Ennis. Motion carried. Harsin to inspect.

Legal Counsel's Report

A motion was made by Garrett to accept recommendation of counsel regarding the processing of violations by sending consent agreements with proper language to expedite backlog of hearings and fines, seconded by Whitman. Motion carried.

A motion was made by Garrett to approve final orders on H-70-2013, H-4-2014, H-3-2014, seconded by Harsin. Ennis abstained – was not present during hearings. Motion carried.

A motion was made by Garrett for board members to turn in travel vouchers to office to be verified by Accounting and final approval by Executive Director, seconded by Harsin. Motion carried.

A motion was made by Garrett to approve Ennis to judge competition at Southwest Community College October 29, seconded Harsin. Motion carried.

Public Comment

Cynthia Norwood – MDOC – student and salon have not received license; requested extension of time for applicant to sit for exam due to loss of 6 months awaiting Boards approval.

A motion was made by Garrett at 12:35 p.m. for a one (1) hour lunch, seconded by Harsin. Motion carried.

The meeting reconvened at 1:50 p.m.

A motion was made by Ennis to change 3 of 12 semester hours from classroom to online for Instructors in the State. No action.

A motion was made by Ennis to delete in Rule 5.18(D)(3)(a) course must be acquired within a classroom setting; all 12 semester hours may be acquired through web-based or online course. (Vote: Ennis – yes, Garrett – yes, Harsin – no, Whitman – no, McElreath – no)

Directive was given for Johnson to notify Norwood of MDOC via letter that student would not be granted an extension for testing. (Test must be taken within one year of completion date)

Rule 1.2 definition of makeup hours are clock hours acquired in excess of the 40 hour per week maximum, which may be applied to missed time in the calendar month/module not to exceed seven (7) days.

Ennis left meeting at 3:22 p.m.

A motion was made by Garrett to grant permission for office to email approval letters to applicants for testing through December 15, 2014, seconded by Harsin. Motion carried.

Oral Proceedings

An oral proceeding was held for the purpose of discussing the Post-Secondary School of Cosmetology Rule. Member of the public present was Melvin Calton who was satisfied with language in Rules 9.1 & 9.2.

Executive Session

A motion was made by Harsin to close the meeting to determine the need for Executive Session, seconded by Whitman. Motion carried.

A motion was made by Harsin to enter into executive session for the purposes of candidate for special consideration and candidates for special consideration, seconded by Whitman. Motion carried.

A motion was made by Harsin to come out of executive session, seconded by Whitman. Motion carried.

The following report was made as a result of actions taken while in executive session:

- T. Allen approved to enroll into Cosmetology Program
- A. Norwood approved to enroll into Cosmetology Program
- C. Wells approved to enroll into Cosmetology Program
- Approve renewal of incarcerated individual.
- Approved applicant on probation.


Next board meeting scheduled for November 24, December 15 and January 26 at 9:00 a.m.
Next seminar session scheduled for December 14, 2014 at 1:00 p.m. Harsin and Garrett to conduct.

Adjournment

Motion was made by Garrett to adjourn, seconded by Whitman. Motion carried.

There being no further business the meeting was adjourned at 4:18 p.m.

Approved this the 24th day of November, 2014.



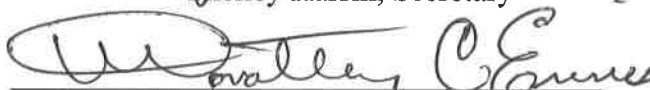
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