

MISSISSIPPI STATE BOARD OF COSMETOLOGY

EMERGENCY TELEPHONIC BOARD MEETING

November 1, 2017 4:00 PM

Robert E. Lee Building
239 North Lamar Street, Suite 303
Jackson, MS 39201

MINUTES

Board Members Present:
Dorothy Ennis, President
Darlene Smith, Secretary
Donald Vaughn, Member
Deborah Coker, Member
Hilda Bills, Member

Others Present:
Sharon Clark, Executive Director
Wm. Jeffrey Jernigan, Board Attorney

Board President Ennis called the meeting to order at 4:00 PM. Board Secretary Smith called for a roll call. Board members Ennis, Smith, Vaughn, Coker and Bills were present on the call.

There were no members of the public present.

Board President Ennis stated that this emergency telephonic board meeting was needed to discuss personnel issues regarding PIN 7.

Board Member Vaughn made a motion to determine the need for executive session. Board Member Coker seconded the motion. The Board voted unanimously 5-0 to pass the motion.

Board Secretary Smith made the motion to enter executive session. Board Member Vaughn seconded the motion. The Board voted unanimously 5-0 to pass the motion.

Being no public, the Board President had no one to inform the reason for executive session and the Board entered executive session to discuss personnel issues at 4:07 PM.

Board Attorney Jernigan explained the Group Three Offense specifics.

Based on the recommendation of Executive Director Clark, a motion was made to terminate the employee in PIN 7 effective November 15, 2017 with her vacating office November 3, 2017 by Board Member Vaughn. The motion was seconded by Board Member Coker. The Board voted unanimously 5-0 to pass the motion.

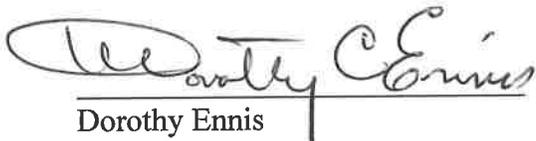
Motion was made to authorize Executive Director Clark to operate in vacated position's place for the office to continue to run by Board Member Coker. The motion was seconded by Board Secretary Smith. The Board voted unanimously 5-0 to pass the motion.

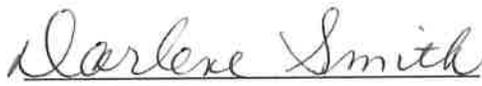
Board Secretary Smith made the motion to instruct Executive Director Clark to make leave accrual corrections after written notification. The motion was seconded by Board Member Bills. The Board voted unanimously 5-0 to pass the motion.

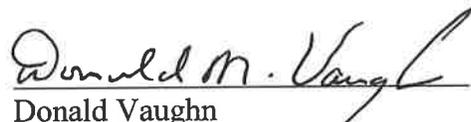
Board Member Vaughn moved to exit executive session and it was seconded by Board Member Coker. The Board voted unanimously 5-0 to exit executive session.

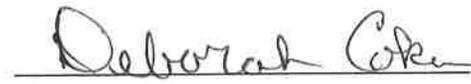
Board Attorney Jernigan noted that the Board voted to terminate the employee in PIN 7. He also stated that the July, 2017 changes had been approved by the Occupational Licensing Review Commission.

A motion was made by Board Member Vaughn to adjourn the Board Meeting at 4:24 PM. The motion was seconded by Board Member Bills. The Board voted unanimously 5-0 to pass the motion to adjourn.

 12-11-17
Dorothy Ennis Date
Board President

 12-11-17
Darlene Smith Date
Board Secretary

 12-11-17
Donald Vaughn Date
Board Member

 12-11-17
Deborah Coker Date
Board Member

 12/11/17
Hilda Bills Date
Board Member