

MISSISSIPPI STATE BOARD OF COSMETOLOGY

EMERGENCY TELEPHONIC BOARD MEETING

November 30, 2017 2:30 PM

NOTICE POSTED

November 30, 2017 12:30 PM

**Robert E. Lee Building
239 North Lamar Street, Suite 303
Jackson, MS 39201**

MINUTES

Board Members Present:
Dorothy Ennis, President
Darlene Smith, Secretary
Deborah Coker, Member
Hilda Bills, Member

Others Present:
Sharon Clark, Executive Director
Wm. Jeffrey Jernigan, Board Attorney

Board President Ennis called the meeting to order at 2:30 PM. Board Secretary Smith called for a roll call. Board members Ennis, Coker and Bills were present on the call. Board Member Vaughn was absent.

There were no members of the public present.

Board President Ennis stated that this emergency telephonic board meeting was needed to discuss hiring of Accountant/Auditor II (PIN 7) and purchase of computer for School Coordinator.

Board Secretary Smith made a motion to purchase a computer for the School Coordinator. The motion was seconded by Board Member Coker. The Board voted unanimously 4-0 to pass the motion.

Board Secretary Smith made the motion to determine the need for executive session. Board Member Coker seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Board Member Coker made the motion to enter executive session for the purpose of hiring of Accountant/Auditor II (PIN 7). Board Member Bills seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Being no public, the Board President had no one to inform the reason for executive session and the Board entered executive session to discuss personnel issues at 2:37 PM.

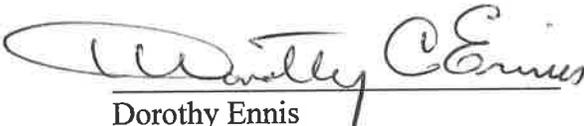
Board President Ennis asked Executive Director Clark for her recommendation. Executive Director Clark went over the qualifications and interview questions asked to Trina Braxton. Executive Director Clark made her recommendation to hire Trina Braxton into the vacant Accountant/Auditor II position, PIN 7.

Board Secretary Smith made a motion to approve the hiring of Trina Braxton into PIN 7, Accountant/Auditor II. Board Member Bills seconded the motion. The Board voted unanimously 4-0 to pass the motion.

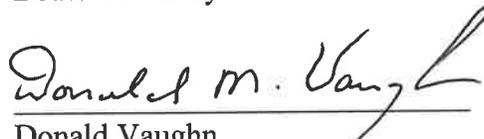
Executive Director Clark stated the Trina Braxton would have a hire date of December 18, 2017 in order for her to provide a two week notice at her current Agency.

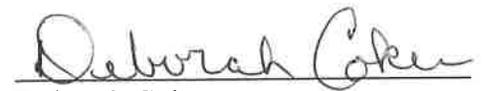
Board Member Coker moved to exit executive session. The motion was seconded by Board Secretary Smith. The Board voted unanimously 4-0 to exit executive session.

A motion was made by Board Member Bills to adjourn the Board Meeting at 2:47 PM. The motion was seconded by Board Member Coker. The Board voted unanimously 4-0 to pass the motion to adjourn.

 12-11-17
Dorothy Ennis Date
Board President

 12-11-17
Darlene Smith Date
Board Secretary

 12-11-17
Donald Vaughn Date
Board Member

 12-11-17
Deborah Coker Date
Board Member

 12/11/17
Hilda Bills Date
Board Member