

MISSISSIPPI STATE BOARD OF COSMETOLOGY

**SPECIAL CALLED EMERGENCY TELEPHONIC BOARD MEETING
SEPTEMBER 6, 2018 1:00 PM**

Robert E. Lee Building
239 North Lamar Street, Suite 301
Jackson, MS 39201

Notice Posted on September 6, 2018 at 10:00 AM

MINUTES

Board Members Present:

Dorothy Ennis, President
Darlene Smith, Vice-President
Deborah Coker, Member
Hilda Bills, Secretary

Others Present:

Sharon Clark, Executive Director
Jeff Jernigan, Attorney

Board President Ennis called the meeting to order at 1:02 PM.

Board Secretary Bills called for a roll call. Board Members Ennis, Smith, Coker and Bills were present.

Executive Director Clark and Attorney Jernigan present.

There were no members of the public present.

Board President Ennis stated the purpose of the meeting is personnel issues and the Board would now consider the need for Executive Session.

Board Vice-President Smith made a motion to the need for Executive Session. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to pass the motion.

Board Member Coker made a motion to enter Executive Session. The motion was seconded by Board Vice-President Smith. The Board voted unanimously 4-0 to pass the motion.

The Board entered Executive Session at 1:04 PM.

Board President Ennis stated that she would turn over the meeting to Executive Director Clark.

Executive Director Clark made a recommendation to terminate the Accountant/Auditor II, Jeremy Holmes, effective September 7, 2018. Board Member Coker made a motion to approve Executive Director Clark's recommendation for termination. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to pass the motion.

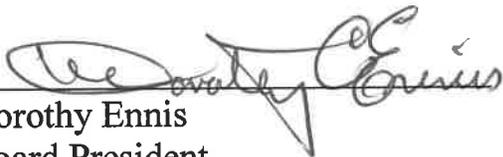
Executive Director Clark made a request for approval to change PIN 10 from Administrative Assistant I to Administrative Assistant II and to promote Porsha Welch effective October 1, 2018 into the Administrative Assistant II position. Board Member Coker made a motion for approval of Executive Director Clark's request. Board Secretary Bills seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Board Vice-President Smith made a motion to exit Executive Session. Board Member Coker seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Attorney Jernigan stated what actions were taken during Executive Session.

A motion was made by Board Secretary Bills to adjourn. The motion was seconded by Board Member Coker. The Board voted unanimously 4-0 to pass the motion.

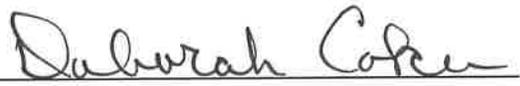
The Board adjourned at 1:22 PM.


Dorothy Ennis
Board President

10-29-18
Date


Darlene Smith
Board Vice-President

10-29-18
Date


Deborah Coker
Board Member

10-29-18
Date


Hilda Bills
Board Secretary

10-29-18
Date