

**MISSISSIPPI STATE BOARD OF COSMETOLOGY  
EMERGENCY TELEPHONIC BOARD MEETING**

**MAY 9, 2019 10:00 AM**

**Robert E. Lee Building  
239 North Lamar Street, Suite 303**

**Jackson, MS 39201**

**Posted May 9, 2019 at 8:45 AM**

**MINUTES**

**Board Members Present:**

Dorothy Ennis, President  
Darlene Smith, Vice-President  
Hilda Bills, Secretary  
Deborah Coker, Member  
Jewel Stewart, Member

**Others Present:**

Sharon Clark, Executive Director

**Absent:**

Wm. Jeffrey Jernigan, Special Assistant Attorney General

The Board called the meeting to order at 10:00 AM.

Board Secretary Bills called for a roll call. Board Members Ennis, Smith, Coker, Stewart and Bills were present.

Executive Director Clark was present and Attorney Jernigan was absent.

There were no members of the public present.

Board President Ennis stated the purpose of the meeting is to discuss Position Reallocation and Personnel.

Board President Ennis stated she would now turn the meeting over to Executive Director Clark.

Executive Director Clark explained that currently the School Coordination position is a Project Officer I, Special position (PIN 9). She is recommending that the Board complete an Upward Reallocation for this position to a Project Officer III, Special position. This position will handle all School Coordination and Testing Coordination.

Board Member Coker made a motion to approve the request for Upward Reallocation of PIN 9 from Project Officer I, Special to Project Officer III, Special. The motion was seconded by Board Member Stewart. The Board voted unanimously 5-0 to approve the request.

Executive Director Clark made a recommendation that the Board consider promoting Ruby Lowery to the position of Project Officer III, Special (PIN 9) once State Personnel Board has completed the reallocation.

Board Vice-President Smith made a motion to accept the recommendation and promote Ruby Lowery to PIN 9 after the upward reallocation. The motion was seconded by Board Member Stewart. The Board voted unanimously 5-0 to approve the promotion.

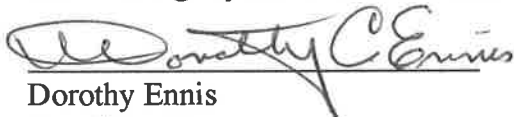
Executive Director Clark requested the initial start date to be at the first payroll date available after processing by MS State Personnel Board, which could be either May 16 or June 1, 2019.

Board Vice-President Smith made a motion to approve the requested initial start date. The motion was seconded by Board Member Stewart. The Board voted unanimously 5-0 to approve the requested initial start date.

Board President Ennis stated the actions taken during the meeting.

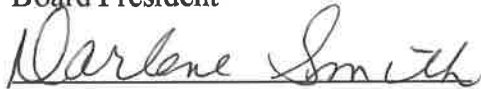
Board Member Coker made a motion to adjourn. The motion was seconded by Board Vice-President Smith. The Board voted unanimously 5-0 to adjourn.

The meeting adjourned at 10:30 AM.



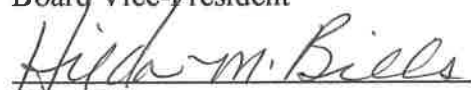
Dorothy Ennis  
Board President

6-24-19  
Date



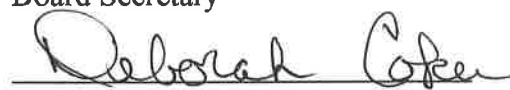
Darlene Smith  
Board Vice-President

6-24-19  
Date



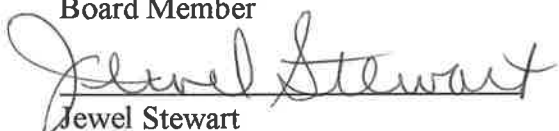
Hilda Bills  
Board Secretary

6-24-19  
Date



Deborah Coker  
Board Member

7/1/19  
Date



Jewel Stewart  
Board Member

6-24-19  
Date