

MISSISSIPPI STATE BOARD OF COSMETOLOGY

TESTING WORK SESSION

April 15, 2019 10:00 AM

Robert E. Lee Building
239 North Lamar Street, Suite 301
Jackson, MS 39201

MINUTES

Board Members Present:

Dorothy Ennis, President

Darlene Smith, Vice-President

Deborah Coker, Member

Hilda Bills, Secretary

Jewel Stewart, Member

Others Present:

Sharon Clark, Executive Director

Wm. Jeffrey Jernigan, Special Assistant Attorney General

The Board called the meeting to order at 10:00 AM.

Board Secretary Bills called for a roll call. Board Members Ennis, Smith, Coker, Stewart and Bills were present.

Attorney Jernigan and Executive Director Clark present.

There were members of the public present.

Board President Ennis stated the purpose of the meeting is for a Testing Work Session.

There was a discussion regarding both the Practical and the Theory test. It was noted that the Practical Test will be compiled by State Board. Theory tests would be purchased from a Test Provider. We will complete RFP for Theory test.

Discussion regarding testing sites noted that six (6) theory sites would be offered around MS. There would be three (3) practical sites (North, South and Central).


Discussion regarding students included the dress code and that students would be assigned a number for testing. Recommendation made that students be required to pass the theory exam before receiving approval for practical. When final transcript is received in the office, the theory test approval letter will automatically be mailed to the student.


Discussion regarding the Administrators and Monitors of testing. It was recommended that evaluators not be employed at a school as this could represent a conflict of interest.

Discussion and review of the job descriptions of the Regional Testing Coordinator (three (3) positions – North, South, Central) and would oversee the program at the regional level. Discussion and review of job descriptions of Administrators/Monitors – at least two (2) per site testing a maximum of four (4) students each.

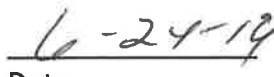
Board Vice-President Smith made a motion to adjourn. The motion was seconded by Board Member Jewel Stewart. The Board voted unanimously 5-0 to pass the motion.


The meeting adjourned at 1:15 PM


Dorothy Ennis
Board President



Date

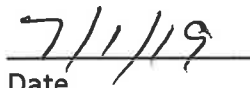

Darlene Smith
Board Vice-President

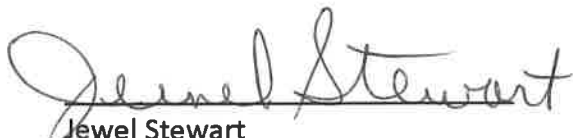

Date

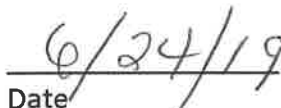

Hilda Bills
Board Secretary


Date


Deborah Coker
Board Member


Date


Jewel Stewart
Board Member


Date