

MISSISSIPPI STATE BOARD OF COSMETOLOGY

BOARD MEETING

April 22, 2019

9:00 AM

Robert E. Lee Building
239 North Lamar Street, Suite 303
Jackson, MS 39201

MINUTES

Board Members Present:

Dorothy Ennis, President
Darlene Smith, Vice-President
Hilda Bills, Secretary
Deborah Coker, Member
Jewel Stewart, Member

Others Present:

Sharon Clark, Executive Director
Wm. Jeffrey Jernigan, Special Assistant Attorney General

The Board called the meeting to order at 9:15 AM.

Board Secretary Bills called for a roll call. Board members Ennis, Smith, Coker, Stewart and Bills were present.

Executive Director Clark and Attorney Jernigan were also present.

There were members of the public present.

Board President Ennis stated the Board would now consider the request to add Blue Cliff College to the agenda. Board Member Stewart made a motion to accept the addition. The motion was seconded by Board Vice-President Smith. The board voted unanimously 5-0 to pass the motion.

Board President Ennis stated the Board would now hear Agenda Requests.

Board President Ennis called Bianca Stiff regarding her violation dispute. Ms. Stiff received a violation on 11/13/2018 and would like to dispute the violation. Investigator Lowery stated that she was practicing without a license, was dishonest about the services, was providing services outside scope of license and the salon did not meet the minimum equipment requirements. Ms.

Stiff stated she was not performing services and only “stored” her case at the salon, so that if she forgot her case she didn’t have far to run back and get it. Board stated that she would be scheduled for a hearing and would not be able to be licensed until such date since she is a student.

Board President Ennis called O’Della Krishner who is requesting to be grandfathered in with 25 years of experience but has only acquired 1,000 clock hours. Board Vice-President Smith made a motion to deny since Ms. Krishner did not have the required 1,500 clock hours for reciprocity. The motion was seconded by Board Secretary Bills. The board voted unanimously 5-0 to deny the request. Reciprocity and licensure fee to be refunded.

Board President Ennis called Leria Beverly who requested to discuss the possibility of establishing a natural hair care license. The Board recommended that at this time natural hair care be included in continuing education courses. No board action required.

Board President Ennis stated that the Board would now review Minutes for approval.

Board Vice-President Smith made a motion to approve minutes from March 18, 2019 with corrections. The motion was seconded by Board Member Coker. The Board voted unanimously 5-0 to approve.

Board Secretary Bills made a motion to approve minutes from March 29, 2019. The motion was seconded by Board Vice-President Smith. The Board voted unanimously 5-0 to approve.

Board President Ennis stated the Board would now consider Continuing Education Requests.

MCA is requesting approval for an MCA Continuing Education Event in Jackson, MS on June 23-24, 2019 at the MS Museum of Art for a total of 13 CEU Hours (6 Method). Board Member Coker made a motion to approve the request. The motion was seconded by Board Secretary Bills. The Board voted to approve the motion by 4-0 (Board Member Jewel Stewart abstaining).

MCA is requesting approval for an MCA Continuing Education Event in Meridian, MS on August 18-19, 2019 at the Riley Center for a total of 13 CEU Hours (6 Method). Board Vice-President Smith made a motion to approve. Board Secretary Bills seconded the motion. The Board voted to approve the motion by 4-0 (Board Member Jewel Stewart abstaining).

MIBA is requesting approval for the MIBA Convention Seminar in Philadelphia, MS on July 21, 2019 at the Silver Star for a total of 5.75 CEU Hours. Board Secretary Bills made a motion to approve. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve the motion.

All-Nutrient is requesting approval for All-Nutrient Tech Training in Manchester, NH on May 5-7, 2019 for a total of 16 CEU Hours. Board Member Coker made a motion to deny the request. Board Secretary Bills seconded the motion. The Board voted unanimously 5-0 to deny.

Jennifer Ginn of Mississippi Gulf Coast Community College is requesting approval of CEU Hours acquired at the MCCB Institute for Teaching and Learning. The Board advised that all CEU requests must be pre-approved by the Board. Board Secretary Bills made a motion to deny the request. Board Member Coker seconded the motion. The Board voted unanimously 5-0 to deny the request.

Board President Ennis stated the Board would now consider Other Board Business (old and new).

Board President Ennis stated that she and Investigator Lowery completed the initial school inspection for Unique Transitions in Waveland, MS. Initial inspection found that they had the required minimum square footage. Board Member Coker made a motion to approve. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve. After receiving documentation regarding Unique Transitions from the Barber Board, the Board requested Executive Director Clark get additional information from the Barber Board.

Mississippi Gulf Coast Community College at Long Beach is requesting to add a Manicuring Program. They are requesting to waive the initial inspection and straight to final inspection. The Board has assigned Board President Ennis and Board Member Stewart to complete the final inspection.

Southwest MS Community College is requesting a renovation request of the existing facility. No students will be displaced. Board Member Stewart made a motion to approve the request. Board Vice-President Smith seconded the motion. The Board voted unanimously 5-0 to approve the request.

Mississippi Gulf Coast Community College in George County is request a renovation request. Students will need to be moved to another location. A new school inspection request is required. No further action until application is received from the school.

Blue Cliff College is requesting additional clarification on the breakdown of the final module's 420 hours. Blue Cliff College module does not reflect Theory hours which are required for the duration of the program. The Board requested Blue Cliff provide clarification that Theory is included in the curriculum for the duration of the Program.

Blue Cliff College also requested Board approval of the Clock/Credit Hours Conversion. It was explained that MSBOC is only to have hours reported using clock hours. Regarding of how the school handles their financial aid, every student must be aware that if they don't complete a module, once they reach the 1500 clock hours they are complete in the Cosmetology Program.

Thuy Linh Le is requesting reciprocity approval from Florida. Board explained to Ms. Le that Mississippi does not reciprocate with Florida. Board Secretary Bills made a motion to deny. Board Member Coker seconded the motion. The Board voted unanimously 5-0 to deny the request.

Board President Ennis stated they would now consider the email from Heidi Kang regarding eyelash perming. Based upon the information provided, the Board considered the request. Board Secretary Bills made a motion to deny the request. The motion was seconded by Board Vice-President Smith. The Board voted unanimously 5-0 to deny the request.

Board President Ennis advised the Board would now hear the School Report update. The Board was provided an update that reflected 53 Theory and 43 Practical Tests completed for the time frame of March, 2019.

Board President Ennis stated the Board would now consider a Special Candidate. All documentation requirements for enrollment were met. Board Member Coker made a motion to approve the candidate for enrollment. The motion was seconded by Board Vice-President Smith. The Board voted unanimously 5-0 to approve the candidate.

Board President Ennis advised the Board would now hear the Reciprocity Update. The update included approval for 13 Cosmetologists, 12 Manicurists and 2 Estheticians for the month of March, 2019.

Board President Ennis stated the Board would now reconsider the motion for reciprocity approval for Rakesh Patel. Board Member Coker made a motion to approve Mr. Patel for reciprocity with the requirement that he complete both the Theory and Practical test. The motion was seconded by Board Secretary Bills. The Board voted 4-1 to approve. Board President Ennis voting against.

Board President Ennis stated the Board would now hear the Legal Council Report. Attorney Jernigan stated he had received the list of violations and was working on getting the hearings scheduled. Attorney Jernigan stated he had also completed a Cease and Desist order as requested.

Board President Ennis stated the Board would now hear the Executive Director's report.

Executive Director Clark gave a summary of the Board's financial position for the end of March, 2019. The Board received \$744,617 in Appropriations for FY2019. Expenses for March, 2019 are \$59,844.29.

The total number of completed inspections for FY19 thru March, 2019 is 3,267.

The monthly March breakdown for each inspector is listed below:

Ruby Lowery – 185 Inspections / 215 Violations totaling \$16,950
Latoya Morgan – 141 Inspections / 27 Violations totaling \$4,050
Micah Williams – 104 Inspections / 5 Violations totaling \$450
Ziquetti Hemphill – 167 Inspections / 53 Violations totaling \$9,350

The Board was provided with a copy of the March Expenses, Reconciled March 2019 Bank Statement, MS State Board Compliance Report, and March UMB Card Statement.

Executive Director Clark presented the Board with updated School Coordination Forms. The Board tabled the motion of approval of the forms until the Final Transcripts could be reworked. Executive Director Clark explained the monthly reporting would be done electronically using the Board-approved spreadsheet.

The final transcript will now act as the request for Theory examination approval letter.

Executive Director Clark explained that she had spoken with Brant Davis of the MS State Auditor's Office on Tuesday, April 16, 2019 requesting clarification on whether it was considered a conflict of interest for future testing administrators/monitors that will be on the payroll of State Board in a WIN position could also be on the payroll of a school. Mr. Davis explained that would be considered double-dipping. He advised that Executive Director Clark explain that she spoke with him and that if the Board approved this to make sure it was noted in the minutes on who voted yes and no. Executive Director Clark made a recommendation that the Board accept Ms. Davis' recommendation to not allow it. Board Secretary Bills made a motion to accept the recommendation of Executive Director Clark. The motion was seconded by Board Member Stewart. The Board voted unanimously 5-0 to approve the recommendation. Board President Ennis called for an acclamation vote.

Executive Director Clark requested two (2) additional filing cabinets for use in School Coordination. Board Secretary Bills made a motion to approve. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve.

Board President Ennis stated the Board would now consider the need for Executive Session regarding formal complaints and personnel matters.

Board Member Coker made a motion for the need for Executive Session. The motion was seconded by Board Secretary Bills. The Board voted unanimously 5-0 to approve the motion.

Board Secretary Bills made a motion to enter Executive Session. The motion was seconded by Board Member Stewart. The Board voted unanimously 5-0 to approve the motion.

Executive Director Clark reported her findings regarding Northwest Mississippi Community College – Senatobia. Recommended for hearing.

Board Vice-President Smith presented her findings from Formal Complaint FC2019-002. She recommended no further action at this time.

Board Member Coker presented her findings from Formal Complaint FC2019-003. She recommended no further action at this time.

Executive Director Clark presented three (3) complaints for assignment. FC2019-004, FC2019-005 and FC2019-006 were all assigned to Board Vice-President Smith.

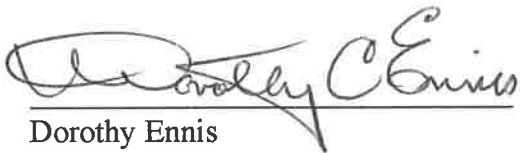
Executive Director Clark requested approval to suspend the Reciprocity Clerk for three (3) days due to additional Group Two Offenses within 90 days. Board Member Coker made a motion to approve. The motion was seconded by Board Secretary Bills. The Board voted unanimously 5-0 to approve to motion.

Board Member Coker made a motion to come out of Executive Session. The motion was seconded by Board Vice-President Smith. The Board voted unanimously 3-0 to approve.

Attorney Jernigan stated the actions taken during executive session.

Board Member Coker made a motion to adjourn. The motion was seconded by Board Vice-President Smith. The Board voted unanimously 5-0 to adjourn.

The meeting adjourned at 4:50 PM.



Dorothy Ennis
Board President

6-24-19
Date



Darlene Smith
Board Vice-President

6-24-19
Date



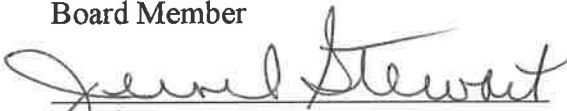
Hilda Bills
Board Secretary

6-24-19
Date



Deborah Coker
Board Member

7/1/19
Date



Jewel Stewart
Board Member

6-24-19
Date