

MISSISSIPPI STATE BOARD OF COSMETOLOGY

BOARD MEETING January 28, 2019 9:00 PM

Robert E. Lee Building
239 North Lamar Street, Suite 303
Jackson, MS 39201

Posted January 25, 2019 at 1:00 PM

MINUTES

Board Members Present:

Dorothy Ennis, President
Darlene Smith, Vice-President
Deborah Coker, Member
Hilda Bills, Secretary

Others Present:

Sharon Clark, Executive Director
Wm. Jeffrey Jernigan, Special Assistant Attorney General

The Board called the meeting to order at 9:00 AM. Board President Ennis called for a roll call. Board members Ennis, Smith, Bills and Coker were present.

Executive Director Clark and Attorney Jernigan were also present.

There were members of the public present.

Board President Ennis advised that the Board would go ahead and complete Other Board Business (Old and New). The Board would now recognize Gov2Biz for presentation of their software. Karthik Agarwal of Gov2Biz made presentation of their software showing the capabilities and discussing the price of their software.

Board President Ennis advised the Board would now hear the School Report update. The Board was provided an update that reflected 136 Written and Practical Tests, 3 Work Permits and 11 Certifications completed for the timeframe of December, 2018.

The Board requested Executive Director Clark verify that all Plan of Actions have been received regarding the Pass/Fail Ratio. The Board advised Executive Director Clark to contact Creative Cosmetology to appear for a hearing regarding Pass/Fail Ratio.

Board President Ennis stated the Board would now consider the one Special Candidate Glover for approval to test. Board Member Coker made the motion to approve the Special Candidate.

The motion was seconded Board Secretary Bills. The Board voted unanimously 4-0 to approve the motion.

Board President Ennis stated that the Board would now review the Reciprocity update. The reciprocity update included approval for 14 Cosmetologist, 5 Manicurist and 2 Estheticians for the month of December, 2018.

Board President Ennis stated that the Board would now consider Continuing Education Requests.

Aesthetic Congress Communications of Coral Gables, FL is requesting approval of The International Congress of Esthetics and Spa in Dallas, TX on April 28-29, 2019. Board Member Coker made a motion to deny approval. The motion was seconded by Board Vice-President Smith. The Board voted unanimously 4-0 to deny the motion.

Reba Roy is requesting approval of 16 CEU Hours for Instructors, Cosmetologists and Master Cosmetologists and 14 CEU Hours for Estheticians and Master Estheticians for the Spring Seminar 2019 at Pearl River Resort, Choctaw, MS for May 5-6, 2019. Board Vice-President made a motion to approve the 16 CEU Hours and 14 CEU Hours pending a request for a revised agenda. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to pass the motion.

Board President Ennis stated the Board would now hear Agenda Requests.

Board President Ennis stated the Board would now consider the reciprocity of Texas applicants. Documentation from TDLR stated that the Pacific Beauty School was in violation and illegal transcripts were provided. TDLR believes that other schools are also involved and they are currently under investigation.

Board Vice-President Smith made a motion that all reciprocity applicants that attended Pacific Beauty Academy will be denied reciprocity. They will have to complete training from a MS School for licensure. All other Texas applicants are approved for reciprocity with verification of qualifications but will be required to test for both Practical and Theory. The motion was seconded by Board Member Coker. The Board voted unanimously 4-0 to pass the motion.

Board President Ennis stated the Board would now hear Blue Cliff College. Blue Cliff College is requesting approval for Clock to Credit Hours Conversion. Board Vice-President Smith made a motion to deny the request. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to deny the motion.

Board President Ennis stated the Board would now consider the duplicate license request of Registration Number 01-56452. It was noted that licensee has already been given one duplicate license. Board President Ennis stated that only one duplicate license can be provided per license period and therefore the request is denied.

Board President Ennis stated the Board would now receive an update from Executive Director Clark regarding the House and Senate Bills. Executive Director Clark stated that there were five (5) bills at this time regarding Cosmetology. House Bill 376 is regarding reciprocity, House Bill 773 regarding Occupational Licensing Boards accepting military education, training and service

as qualified credentials for licensing, Senate Bill 2428 regarding race and gender in appointments to state agency boards and commissions, Senate Bill 2512 regarding Threading and Senate Bill 2766 regarding Testing.

Board President Ennis stated the Board needed to appoint a political liaison regarding the bills. Board Member Coker made a motion for Board President Ennis to act as political liaison regarding the bills. The motion was seconded by Board Secretary Bills. The Board voted unanimously 4-0 to pass the motion.

Board President Ennis stated the Board would now consider the review of approved CEU's for the Electric File Certification/Recertification Course. Board Member Coker made a motion to approve the Course for five (5) Method CEU's and two (2) CEU's. Board Secretary Bills seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Board President Ennis stated the Board would now consider the approval for Executive Director Clark and one additional Board Member to attend the Executive Director NIC Meeting in April, 2019. Board President Ennis volunteered to attend. Board Member Coker made a motion to approve Executive Director Clark and Board President Ennis to attend the Executive Director NIC Meeting in April, 2019. Board Secretary Bills seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Board President Ennis stated the Board would now hear the Executive Director's report.

Executive Director Clark gave a summary of the Board's financial position for the end of December, 2018. The Board received \$744,617 in Appropriations for FY2019. Expenses for FY19 through December, 2018 are \$240,955.12.

The total number of completed inspections for FY19 thru December, 2018 is 1,778.

The monthly December breakdown for each inspector is listed below:

Torey Case – (28)
Ruby Lowery – (93)
Latoya Morgan – (75)
Micah Williams – (81)
Ziquetti Hemphill – Training with Ruby Lowery

The five (5) inspectors wrote 170 violations for the month of December for a total of \$14,690.

The Board was provided with a copy of the December Expenses, Reconciled December 2018 Bank Statement, MS State Board Compliance Report, UMB Card Statement and Leave Balance Report.

Executive Director Clark requested the approval of equipment for the office. Approval would include 5 Mobile File Pedestals for Board Members, 10 Guest Chairs for Board Room, Desk and Credenza for Executive Director's office, Desk and Lateral File for Accountant/Auditor II's office, Television for Board Room for use in hearings, and Speaker System. Board Member

Coker made a motion to approve the purchase of the equipment. Board Secretary Bills seconded the motion. The Board unanimously voted 4-0 to pass the motion.

Board President Ennis stated the Board would now consider the Gov2Biz Software. Board Vice-President Smith made a motion for the Executive Director and Attorney Jernigan to explore the contract and negotiate the price. Board Member Coker seconded the motion. The Board voted unanimously 4-0 to pass the motion.

Board President Ennis stated the Board would now consider the approval of minutes from November 26, 2018 (Hearing) and December 10, 2018. Board Member Coker made a motion to approve the meetings with corrections. Board Vice-President Smith seconded the motion. The Board voted unanimously 3-0 to approve the motion.

Board President Ennis stated the Board would now hear the Legal Council Report. Attorney Jernigan went over the Reciprocity Provisions provided in the Statute 73-7-23.

Board Member Coker made a motion that all licensees that have been licensed less than three (3) years coming through reciprocity must take the theory test and that the Board office shall have two (2) people completing reciprocity interviews. Board Vice-President Smith seconded the motion. The Board voted unanimously 3-0 to pass the motion.

Board President Ennis stated the Board would now consider the need for Executive Session regarding personnel issues and formal complaints.

Board Vice-President Smith made a motion for the need for Executive Session. The motion was seconded by Board Member Coker. The Board voted unanimously 3-0 to approve the motion.

Board Member Coker made a motion to enter Executive Session. The motion was seconded by Board Vice-President Smith. The Board voted unanimously 3-0 to approve the motion.

Executive Director Clark presented Formal Complaint FC2019-001 and it was assigned to Board President Ennis and available staff member.

Executive Director Clark advised that the Employee Hearing regarding PIN 2 was no longer needed because the employee resigned effective January 24, 2019.

Attorney Jernigan stated the actions taken during executive session.

Board Member Coker made a motion to adjourn. The motion was seconded by Board Vice-President Smith. The Board voted unanimously 3-0 to adjourn.

The meeting adjourned at 3:32 PM.

Dorothy Ennis 3-18-19
Dorothy Ennis Date
Board President

Darlene Smith 3-18-19
Darlene Smith Date
Board Vice-President

Deborah Coker 3/18/19
Deborah Coker Date
Board Member

Hilda Bills 3/18/19
Hilda Bills Date
Board Secretary