

**MISSISSIPPI STATE BOARD OF COSMETOLOGY
EMERGENCY TELEPHONIC BOARD MEETING**

SEPTEMBER 23, 2019 10:00 AM

Robert E. Lee Building

239 North Lamar Street, Suite 303

Jackson, MS 39201

Posted September 20, 2019 at 5:00 PM

MINUTES

Board Members Present:

Darlene Smith, President

Deborah Coker, Vice-President

Hilda Bills, Secretary

Dorothy Ennis, Member

Jewel Stewart, Member

Others Present:

Sharon Clark, Executive Director

Ken Walley, Special Assistant Attorney General

Board President Smith called the meeting to order at 10:00 PM.

Board Secretary Bills called for a roll call. Board Members Ennis, Smith, Coker, Stewart and Bills were present.

Executive Director Clark and Attorney Walley present.

There were no members of the public present.

Board President Smith stated the purpose of the meeting was approval of the Auditor Responses, Staff Changes and the New Website.

Board President Smith stated she would now turn the meeting over to Executive Director Clark.

Executive Director Clark explained that she has submitted the Auditor's Responses by email to everyone and requested any needed changes. There were no changes notated. Board Member Stewart made a motion to approve the Responses. The motion was seconded by Board Secretary Bills. The Board voted unanimously 5-0 to approve the motion.

Executive Director Clark requested approval to promote Kerrie Westbrooks from Special Projects Officer II to Accountant/Auditor II effective October 1, 2019 pending MSPB approval. Board Member Ennis made a motion to approve the request. Board Vice-President Coker seconded the motion. The Board voted unanimously 5-0 to approve the motion.

Executive Director Clark stated that the new website would be live today and they were only waiting on ITS Security to finish the move.

Board Secretary Bills made a motion to adjourn. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve the motion.

The meeting adjourned at 10:13 AM.

Darlene Smith

Darlene Smith
Board President

10-28-19
Date

Deborah Coker

Deborah Coker
Board Vice-President

10-28-19
Date

Hilda Bills

Hilda Bills
Board Secretary

10-28-19
Date

Dorothy C Ennis

Dorothy Ennis
Board Member

Date

Jewel Stewart

Jewel Stewart
Board Member

10/28/2019
Date