

**MISSISSIPPI STATE BOARD OF COSMETOLOGY
EMERGENCY TELEPHONIC BOARD MEETING**

NOVEMBER 22, 2019 9:00 AM

Robert E. Lee Building

239 North Lamar Street, Suite 303

Jackson, MS 39201

Posted November 21, 2019 at 3:15 PM

MINUTES

Board Members Present:

Darlene Smith, President

Deborah Coker, Vice-President

Hilda Bills, Secretary

Dorothy Ennis, Member

Jewel Stewart, Member

Others Present:

Sharon Clark, Executive Director

Ken Walley, Special Assistant Attorney General

Board President Smith called the meeting to order at 8:59 AM.

Board Secretary Bills called for a roll call. Board Members Ennis, Smith, Coker, Stewart and Bills were present.

Executive Director Clark and Attorney Walley were present.

There were no members of the public present.

Board President Smith stated the purpose of the meeting was to discuss the Pearson Vue Contract.

Board President Smith stated she would now turn the meeting over to Attorney Walley. Attorney Walley stated that Executive Director Clark had been working to extend the current contract with Pearson Vue. Based on the statute, the current contract must be cancelled prior to January 1, 2020. Attorney Walley stated that Executive Director Clark had been working since April, 2019 on the RFP with ITS, but to date it was not completed. Based on this, the Agency would be in danger of not being able to test for the Theory examination. After discussing with the ITS Attorney from the Attorney General's Office, Cosmetology will need to cancel the existing contract with Pearson Vue prior to January 1, 2020. Since the procurement is still in good standing, a new contract with the same terms can be written. This will comply with the statute while the RFP is being completed. Attorney Walley advised that ITS would handle the contract. Attorney Walley stated that functionally the contract would remain the same. The new contract would encompass the Theory examination only.

Board Member Ennis requested clarification whether the practical examination would be effective January 1, 2020.

Board President Smith requested clarification on the Theory timeframe for examination by Pearson Vue.

Executive Director Clark explained that the new contract with Pearson Vue would ensure transition for the Theory testing to have no break in testing. Executive Director Clark recommended the contract be effective January 1 – June 30, 2020 with a clause to terminate the contract with a 30-day notice.

Board Member Ennis made a motion to accept the recommendation of Executive Director Clark and Board Attorney Walley to terminate the existing contract effective December 31, 2019 and enter a new contract with Pearson Vue effective January 1, 2020 under the same contract terms for the Theory Examination only with a ending date of June 30, 2019 with a clause to terminate the contract with a 30-day notice. Board Vice-President Coker seconded the motion. The Board voted unanimously 5-0 to pass the motion.

The requirement for the successful completion of the Theory examination prior to approval for the Practical examination was discussed. While this is not included in our statute, it was discussed that the Board would make a request to the schools on Industry Day that it is impressed upon the students the importance of testing Theory early on after their completion date to aid in their success.

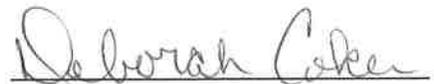
Board Member Ennis made a motion to adjourn. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve the motion.

The meeting adjourned at 9:30 AM.



Darlene Smith
Board President

11-25-19
Date



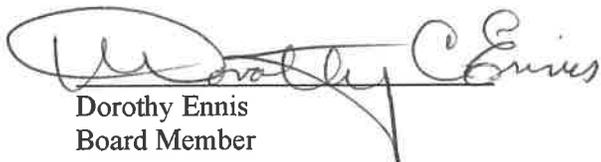
Deborah Coker
Board Vice-President

Date 11-25-19



Hilda Bills
Board Secretary

11-25-19
Date



Dorothy Ennis
Board Member

11-25-19
Date



Jewel Stewart
Board Member

11-25-19
Date