

**MISSISSIPPI STATE BOARD OF COSMETOLOGY
BOARD MEETING
SEPTEMBER 30, 2019 9:00 AM
Robert E. Lee Building
239 North Lamar Street, Suite 303
Jackson, MS 39201**

MINUTES

Board Members Present:

Darlene Smith, President
Deborah Coker, Vice-President
Hilda Bills, Secretary
Dorothy Ennis, Member
Jewel Stewart, Member

Others Present:

Sharon Clark, Executive Director
Ruby Lowery, School Coordinator
Ken Walley, Special Assistant Attorney General

The Board called the meeting to order at 9:00 AM.

Board Secretary Bills called for a roll call. Board Members Ennis, Smith, Bills, Coker and Stewart were present.

Executive Director Clark, School Coordinator Lowery and Attorney Walley were present.

There were members of the public present.

Board President Smith stated the Board would now consider a motion to enter Executive Session to discuss pending litigation.

Board Member Ennis made a motion for the need for Executive Session. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve.

Board Member Ennis made a motion that the Board enter Executive Session. The motion was seconded by Board Member Stewart. The Board voted unanimously 5-0 to approve.

The Board enter Executive Session at 9:03 AM.

The Board was updated on the pending litigation regarding threading by Attorney Douglas Miracle.

Executive Director Clark gave the School Report Update.

Executive Director Clark stated the Board had received a DHS license suspension request on 00-58181. Board Member Ennis made a motion to suspend. Board Vice-President seconded the motion. The Board voted 5-0 to suspend the license.

Executive Director Clark stated the Board had received a DHS license suspension request on 02-2318. Board Member Ennis made a motion to suspend. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to suspend the license.

Executive Director Clark gave a reciprocity update. Board Member Ennis made a motion that all reciprocity be considered on a case by case basis and that if we receive certifications from problematic states that we notify applicants that they may not qualify for reciprocity. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve.

Executive Director Clark requested approval of the DataLynks Maintenance Invoice. Board Vice-President Coker made a motion to approve. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve.

Executive Director Clark requested approval of the Cornerstone Invoice. Board member Stewart made a motion to approve. Board Vice-President Coker seconded the motion. The Board voted unanimously 5-0 to approve.

Executive Director Clark stated that the Board received \$759,324 in Appropriations for FY2020. The expenses for August, 2019 are \$43,097.71. The total number of inspections completed in August, 2019 were 410. The Board was provided with the August expenses, reconciled August 2019 bank statement, MS State Personnel Board Compliance Report and the UMB Card Statements.

Board Member Stewart made a motion to approve the Executive Director's Report. Board Vice-President Coker seconded the motion. The Board voted unanimously 5-0 to approve.

Executive Director Clark requested approval to purchase a Go-Pro Camera and accessories for Territory V. Executive Director Clark stated that after review of the purchase, if acceptable, the Board will purchase for all Inspectors. Board Member Ennis made a motion to approve the purchase. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve.

Board President Smith stated the Board would now consider Public Comments.

Melvin Calton stated that he wanted to commend the Board on the new website. He stated that information is ready accessible.

Board Member Ennis made a motion for the need to enter Closed Session. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve.

Board Member Ennis made a motion to enter Closed Session. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve.

Board President Smith stated the Board would now consider the resumes for the Testing positions. The Board requested that all applicants be scheduled for an interview and verification of practical skills.

The Board completed the Employee Hearing for Dotta Martin, PIN 6, Projects Officer I, Special. The Board voted unanimously 5-0 to uphold the termination.

Executive Director Clark assigned the following Formal Complaints:

- FC2020-006 – Assigned to Board Member Stewart
- FC2020-007 – Assigned to Board President Smith
- FC2020-008 – Assigned to Board Vice-President Coker

Board Vice-President Coker presented her findings on FC2020-002 and recommended that the Board reverse the violation for the whirlpool log and issue a refund. Board President Smith made a motion to accept the findings and issue a refund. Board Vice-President Coker seconded the motion. The Board voted unanimously 5-0 to approve the motion.

Board President Smith made a motion to exit Closed Session. Board Secretary Bills seconded the motion. The Board voted unanimously 5-0 to approve.

Attorney Walley discussed the actions made during Closed Session.

Board Member Ennis made a motion to adjourn. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to adjourn.

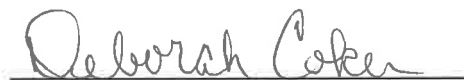
The Board adjourned at 4:43 PM.



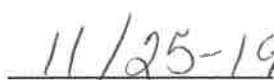
Darlene Smith
Board President



Date



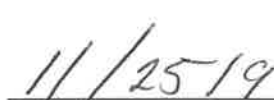
Deborah Coker
Board Vice-President



Date



Hilda Bills
Board Secretary



Date

Dorothy C Ennis

Dorothy Ennis
Board Member

11-25-19
Date

Jewel Stewart

Jewel Stewart
Board Member

11-25-19
Date