

**MISSISSIPPI STATE BOARD OF COSMETOLOGY
EMERGENCY TELEPHONIC BOARD MEETING**

DECEMBER 6, 2019 9:00 AM

Robert E. Lee Building

239 North Lamar Street, Suite 303

Jackson, MS 39201

Posted December 5, 2019 at 3:00 PM

MINUTES

Board Members Present:

Darlene Smith, President

Deborah Coker, Vice-President

Hilda Bills, Secretary

Dorothy Ennis, Member

Jewel Stewart, Member

Others Present:

Sharon Clark, Executive Director

Ken Walley, Special Assistant Attorney General

Board President Smith called the meeting to order at 9:00 AM.

Board Secretary Bills called for a roll call. Board Members Ennis, Smith, Coker, Stewart and Bills were present.

Executive Director Clark and Attorney Walley were present.

There were no members of the public present.

Board President Smith stated the purpose of the meeting was to discuss personnel matters and the Pearson Vue contract.

Board President Smith stated she would now turn the meeting over to Executive Director Clark. Executive Director Clark advised she had completed interview for the Admin Asst II position (PIN 10). Executive Director Clark made her recommendation of the selected applicant, Edna Owens. Ms. Owens if approved, would start on January 1, 2020. Board Member Ennis made a motion to approve the recommendation. Board Vice-President Coker seconded the motion. The Board voted unanimously to approve the motion.

Executive Director Clark stated that she is requesting approval, if ITS provides that it is possible, that a penalty fee be included in the RFP for failure to pay within 60 days. Board Member Stewart made a motion to approve. Board Secretary Bills seconded the motion. The Board voted unanimously 5-0 to approve the motion.

Board Member Ennis requested that Executive Director Clark confirm with ITS that there will be no charges to MSBC for changes to the contract.

Board Member Stewart made a motion to adjourn. Board Member Ennis seconded the motion. The Board voted unanimously 5-0 to adjourn.

The meeting adjourned at 9:08 AM.

Darlene Smith

Darlene Smith
Board President

1-27-20

Date

Deborah Coker

Deborah Coker
Board Vice-President

1-27-20

Date

Hilda Bills

Hilda Bills
Board Secretary

1-27-20

Date

Dorothy C. Ennis

Dorothy Ennis
Board Member

1-27-20

Date

Jewel Stewart

Jewel Stewart
Board Member

1-27-20

Date