

MS STATE BOARD OF COSMETOLOGY

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Darlene Smith - President
Deborah Coker - Vice President
Hilda Bills - Secretary

Jewel Stewart- Member
Dorothy Ennis- Member
Sharon Clark- Executive Director

EMERGEMCY TELEPHONIC BOARD MEETING

FEBUARY 24, 2020 9:00 AM

Robert E. Lee Building

239 North Lamar Street. Suite 303

MINUTES

Others Present:

Sharon Clark, Executive Director

Ruby Lowery, School/Testing Coordinator

Ken Walley, Special Assistant Attorney General

Board President Smith Called the meeting to order at 9:00am

Board Secretary Bills called for a roll called. Board Members Ennis Smith, Bills, Coker and Stewart were present.

Executive Director Clark, School Coordinator Lowery and Attorney Walley were present

There were member of the public present.

Board Present Smith stated that she would now consider a motion to approve the agenda.

Board Member Stewart made a motion to approve the agenda. Board Secretary Bills seconded the motion. The Board voted unanimously 5-0 to approve the motion.

Board President Smith state the Board would consider the approval of any minutes.

The Board approved the minutes from January 27, 2020 with changes.

Board President Smith stated she would now consider the need for Closed Session.

Board Member Ennis made a motion to enter Closed Session. Board Secretary Bills seconded the motion. The Board voted unanimously 5-0 to approve the motion.

Board Vice-President Coker made a motion for the need for Executive Session regarding Personnel Matters. Board Member Coker seconded the motion. The Board voted unanimously 5-0 to approve the motion.

Board Member Ennis move to enter closed session to discuss the need to enter executive session and Board Vice-President Coker seconded. The Board unanimously approved the motion to enter closed session.

The Board unanimously voted to enter executive session to discuss strategy for potential litigation and personnel issues at 9:35.

The Board took no action on potential litigation.

The Board voted 3-2 to regretfully accept the resignation of Executive Director Sharon Clark Effective 2/28/20 and expressed its deepest appreciation for her years of service. The motion was made by Board Member Ennis and seconded by Board Members Bills.

Board Vice-President Coker Moved to contact and seek a new executive director through the State Personnel Board. The motion was seconded by Board Member Ennis and passed unanimously.

Board Member Ennis moved to leave closed session. Board Vice-President Coker seconded. The motion passed unanimously at 11: 04.

Board Attorney Ken Walley stated the actions taken during Executive Session.

Board President Smith stated the Board would now consider the Renovation Final Inspection Request from George County Center. Board Member Stewart and Board Member Ennis will complete the inspection.

Board President Smith stated the Board would now consider the Final Inspection Approval of the Academy of Hair Design in Hattiesburg. Board Member Ennis made a motion to approve. Board Vice-President Coker seconded the motion. The Board voted unanimously 5-0 to approve the motion.

The Board revisit the table motion regarding Sharon Beckham regarding reciprocity from Kansas. Board Member Ennis made a motion to approve her request regarding reciprocity. Board Vice-President Coker seconded the motion. The Board voted unanimously 5-0 to approve the motion. Ms. Beckham will submit her Application of Intent for Reciprocity to complete the interview process.

Board Attorney Ken Walley discussed the relationship between Board Members and agency staff. He reminded the Board that each of them, individually, should not give instructions to staff

and that only Board as a whole can give orders. Mr. Wall also told the Board that if they received any tips or word of violations, that these should be passed on directly to the executive director or through the complaint process. Because several Board members own salons, this is necessary to avoid the accidental appearance of an abuse of power. Mr. Walley also reminded the Board to ensure all their interactions with the staff are conducted in a professional and courteous manner.

Board Attorney Ken Wall reminded the Board that the law requires that per diem can only be given for those duties described in the state and activities that have been approved by the board as being official business. Mr. Walley advised that unless an activity/meeting/ or other item of board related business appears on the minutes has having been approved by the Board, a member cannot receive per diem for it.

The Board received a verbal complaint from a tattoo shop in Summit that was performing microblading. Evaluator Madonna Jones visited the salon and misrepresented herself as an employee of the for the investigation. Board Vice-President Coker made a motion to cancel the Evaluator contract for Madonna Jones. Board Member Stewart seconded the motion. The Board voted 4-0 to the contract with Board Member Ennis recusing herself. Attorney Walley recommended a disciplinary hearing. Board Vice-President Coker make a motion to table receipt of formal complaint. Board Vice-President Coker made a motion. The Board voted 4-0 to table with Board Member Ennis recusing herself.

Board President Smith requested a motion an amendment to House Bill 550. The Board voted unanimously to request an amendment to House Bill 550 to add crossover hours from Barber to Cosmetology be increased from 500 to 600. The Board requested Executive Director Clark contact Representative Charles Young regarding the amendment and include them on the email documentation.

Board President Smith state Board would now consider Agenda Requests.

Board President Smith stated the Board would now hear from Cordelia Funchess regarding her license renewal deadline. Board Member Ennis made a motion to deny the request. Board Vice-President Coker seconded the motion. The Board voted unanimously 5-0 to deny.

Board President Smith stated the Board would not hear from Regina Phillips regarding Esthetics hours. Board Member Ennis made a motion to end discussion. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve the motion. No action was taken.

Board President Smith stated the Board would now hear from Brenda Brannon regarding reciprocity for Instructor's license from Tennessee. The Board reviewed and found that Ms. Brannon had completed 350 hours and need to complete an additional 650 hours.

Board President Smith stated the Board would now consider Continuing Education Requests.

Board President Smith recognized Andrea Butler with the MS Cosmetology School Association. MCSA is requesting approval for the MS Cosmetology School Association Seminar 2020 in Biloxi, MS on June 7-8, 2020 for 12 Method Hours. Board Member Stewart made a motion to approve. Board Member Ennis seconded the motion. The Board voted unanimously 5-0 to approve the motion with all Board members approved to attend.

Board President Smith stated the Board would now consider the continuing education request from MIBA Southern Region for April 5, 2020 in West Point requesting five (5) continuing education hours. Board Secretary Bills made a motion to approve. Board Member Stewart seconded the motion. The Board voted unanimously 5-0 to approve the motion with all Board member approved to attend.

Board President Smith stated the Board would now consider the continuing education request from MIBA Northern Region for April 19, 2020 in West Point requesting five (5) continuing education hours. Board Vice-President Coker made a motion approve. Board Secretary Bills seconded the motion. The Board voted unanimously 5-0 to approve the motion with all Board members approved to attend.

Board President Smith stated the Board would now consider the continuing education request from Lychanda Brown Educates for the Bronner Bros. show in Atlanta on August 8-10, 2020 requesting approval for four (4) continuing education hours. Board Vice-President Coker made a motion to den based on the burden of expense for monitoring. Board Member Ennis seconded the motion. The Board voted 4-0 to deny the motion.

Board President Smith state the Board would now hear the Legal Council Report. Attorney Wally stated there is no change regarding the Bhattaria lawsuit.

Board President Smith stated the Board would now hear the Executive Director's report.

School/Testing Coordinator Lowery gave an update of the School Report for the month of January, 2020.

School/Testing Coordinator Lowery requested approval of a special candidate from Blue Cliff College. Board Member Stewart made a motion to approve. Board Vice-President Coker seconded the motion. The Board voted unanimously 4-0 to approve the motion.

School/Testing Coordinator Lowery requested clarification regarding a student requesting admission to MS Gulf Coast Community College who does not have a diploma or GED. The Board voted unanimously to deny the admission at this time.

School/Testing Coordinator Lowery presented a request for Special Testing Accommodations. After review, Board Member Ennis mad a motion to approve. Board Member Stewart seconded the motion. The Board voted 4-0 to approve the request.

Executive Director Clark gave a reciprocity update for the month of January, 2020.

Executive Director Clark stated that the Board received \$759,324 in Appropriations for FY2020. The expenses for January, 2020 are \$53,068.41. The total number of inspection completed in January, 2020 were 2528. The Board was provided with the January expenses, reconciled January bank statement, MS Personnel Board Compliance Report and the UMB Card Statement.

Formal Complaint FC2020-14 was assigned to Board Member Ennis. The Board mad a motion to dismiss and requested that Attorney Walley write a letter of notification.

Executive Director Clark requested each Bard Member complete their registration from the NIC Mid-Year Symposium.

Executive Director Clark verified that the destruction of renewal card from 1962 -1988 was approved for the MD Department of Archives and History.

Executive Director Clark presented the PERS of Mississippi Compliance Audit Report.

Board President Smith stated the Board would now hear Public Comments.

There were no public comments.

Board Member Stewart made a motion to adjourn. Board Vice-President Coker seconded the motion. The voted unanimously 4-0 to adjourn.

MISSISSIPPI STATE BOARD OF COSMETOLOGY
MONTHLY BOARD MEETING
February 24, 2020 at 9:00 AM

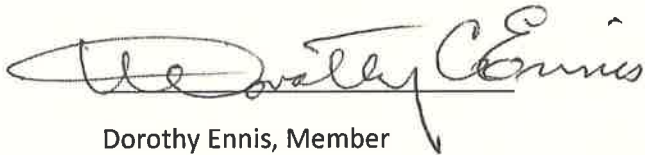
APPROVAL OF MINUTES

Darlene Smith - President

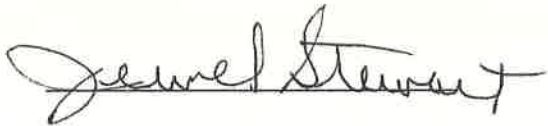


Deborah Coker, Vice-President

Hilda Bills, Secretary



Dorothy Ennis, Member



Jewel Stewart, Member