

MISSISSIPPI STATE BOARD OF COSMETOLOGY

239 N. Lamar Street, Floor 12
Jackson, MS. 39201

Deborah Coker - President
Jewell Stewart - Vice President
Dorothy Ennis - Secretary



Warren Rossi - Member
Hilda Bills - Member
Stacy Lea, Executive Director

BOARD MEETING
MARCH 29, 2021, 9:00 AM
MINUTES

Board Members Present:

Deborah Coker, President
Jewel Stewart, Vice-President
Dorothy Ennis, Secretary
Hilda Bills, Member
Warren Rossi, Member

Others Present:

Pete Cajoleas, Special Assistant Attorney General
Stacy Lea, Executive Director
Ruby Lowery, Schools & Testing Administrator
Jody Wilmoth, Reciprocity

Board President Coker called the meeting to order at 9:27 AM.

Board Secretary Ennis called for a roll call of Board Members, staff, and members of the public.

All five (5) Board Members, one (1) attorney, (3) staff members, and two (2) members of the public were present.

Board President Coker stated the Board would now hear Karoline Finch's request for approval of continuing education credit for a Skin Inc. Face & Body Conference virtual online course for candidates pursuing their Master license.

Warren motioned that the Board table Ms. Finch's request for CEU course approval pending review of the proposed course material by MSBC staff. Vice-President Stewart seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board would now consider agenda requests submitted by two (2) constituents with felony convictions requesting permission to enroll in school.

Vice-President Stewart motioned that the Board approve the requests and grant both constituents permission to enroll in school. Secretary Stewart seconded the request, and the motion was carried unanimously (5-0)

President Coker stated the Board would now consider a school application and request for initial inspection for school licensure for Dynasty College of Cosmetology in Tupelo, MS.

Vice-President Stewart motioned that agents of the Board conduct an initial inspection to be considered for school licensure of Dynasty College of Cosmetology. Member Bills seconded the motion, and the motion was unanimously approved (5-0).

President Coker stated the Board would now consider Loan Le's agenda request for a second duplicate license.

Secretary Ennis motioned that the Board approve Ms. Le's request to obtain a second duplicate license with the requirement that Ms. Le appears in-person at the MSBC office and presents two forms of ID (one must contain a photo). Board Member Rossi seconded the motion, and the motion was unanimously approved (5-0).

President Coker stated the Board would now consider licensing candidate Andreina Rios request to waive testing requirements for reciprocity licensure from California to MS.

Board Member Bills motioned that the Board deny Ms. Rios request to waive testing requirements. Board Member Rossi seconded the motion, and the motion was unanimously approved (5-0).

President Coker stated the Board would now consider Executive Director Lea's proposal to approve & adopt the MSBC Cybersecurity Plan & MSBC Cybersecurity Policy, authored by Charlie Case of Core Technology, in order to meet ITS compliancy requirements for state agencies.

Vice-President Stewart motioned that the Board accept & adopt the MSBC Cybersecurity Plan & MSBC Cybersecurity Policy authored by Charlie Case. Secretary Ennis seconded the motion, and the motion was unanimously approved (5-0).

President Coker stated the Board would now consider Executive Director Lea's request for the Board to approve tuition costs for CLEAR (Council on Licensure, Enforcement, & Regulation) Basic & Specialized National Inspector/Investigator Training Courses for all Five (5) MSBC Territory Field Inspectors to allow Inspectors the opportunity to earn a 3% benchmark pay increase.

Secretary Ennis motioned that the Board approve CLEAR tuition costs of basic & specialized inspector courses for all (5) Territory Inspectors. Vice-President Stewart seconded the motion, and the motion was unanimously approved (5-0).

President Coker stated the Board would now consider Executive Director Lea's proposal to provide an agency cell phone for each MSBC Territory Inspector for use in their field work.

Board Member Rossie motioned that the Board provide an agency cell phone for each of the five (5) MSBC Territory Inspectors. Vice-President Stewart seconded the motion, and the motion was unanimously approved (5-0).

President Coker stated the Board would now consider Executive Director Lea's proposal for the purchase of new office computer hardware.

Executive Director Lea presented the Board an itemized quote for the purchase of new computer hardware, including: 1) A quote for the purchase of a firewall needed for cybersecurity protection. 2) Quotes for upgraded hardware to replace seven (7) expiring desktop PC work station systems with commercial grade laptops to enable staff the ability to work remotely during periods the office may be closed (for reasons such as inclement weather conditions or pandemic quarantines) so that agency functions can continue.

IT Consultant, Charlie Case, provided the Board additional technical information about the computer hardware quote and explained the function and purpose of each item in greater detail.

Executive Director Lea recommended that the Board take time to review the Computer Hardware quote and agency budget, and that the proposal be considered for Board approval at the April 19, 2021 Board Meeting. The Board accepted her recommendation.

Executive Director Lea recommended that the Board take time to review the Agency Licensing Management Computer Software upgrade quote and agency budget, and that the proposal be considered for Board approval at the April 19, 2021 Board Meeting. The Board accepted her recommendation.

Public Comments:

Melvin Calton and Karoline Finch stated that it is beneficial for student pass/fail test results to be released to the schools necessary to monitor education quality.

Secretary Ennis motioned that the Board require each student to submit a signed waiver with their initial enrollment documents, authorizing permission for pass/fail testing results for theory and practical to be released to the school. Vice-President Stewart seconded the motion, and the motion was unanimously approved (5-0).

Board Member Rossi motioned for the Board to authorize the MSBC staff to release any pass/fail grade results on students who enrolled prior to May 1, 2021. Vice-President Stewart seconded the motion, and the motion was unanimously approved (5-0).

President Coker stated the Board will now discuss the need to go into Executive Session.

Secretary Ennis motioned that the Board enter Executive Session. Board Member Rossi seconded the motion, and the motion was unanimously approved (5-0).

President Coker state the Board will now enter executive session at 2:48 PM to discuss:

- 1) Results of legislative budget appropriation decisions effect the agency staffing.
- 2) To review and approve proposed Rule 2.13 Mississippi Laws and Board of Cosmetology Rules and Regulations required to expedite work permits for military and military families stationed in MS.

President Coker called for a motion to exit Executive Session and resume regular session.

Board Member Rossi motioned that the Board resume regular session. Vice-President Stewart seconded the motion, and the motion carried (5-0).

President Coker stated the Board will now resume regular session at 4:45 PM

President Coker called for a motion adjourn.

Board Member Rossi motioned for the Board to adjourn. Secretary Ennis seconded the motion, and the motion carried (5-0).

President Coker stated the Board will now adjourn at 4:50 PM.

Public Present:

Melvin Calton

Caroline Finch

MISSISSIPPI STATE BOARD OF COSMETOLOGY
BOARD MEETING
March 29, 2021 at 9:00 AM

APPROVAL OF MINUTES




Deborah Coker - President



Jewel Stewart, Vice-President

Dorothy Ennis, Secretary

Hilda Bills, Member



Warren Rossi, Member