

**MISSISSIPPI STATE BOARD OF COSMETOLOGY**

Woolfolk Conference Room 117  
501 N West Street, Jackson, MS. 39201

**Deborah Coker - President**  
**Jewel Stewart - Vice President**  
**Warren Rossi - Secretary**



**Hilda Bills – Board Member**  
**Warren Rossi - Member**  
**Stacy Lea, Executive Director**

**SPECIAL CALLED BOARD MEETING**  
**AUGUST 9, 2021**  
**MINUTES**

**Board Members:**

Deborah Coker, President  
Jewel Stewart, Vice-President/Zoom  
Warren Rossi, Secretary/Zoom  
Hilda Bills, Member  
Dorothy Ennis, Secretary

**Others Present:**

Pete Cajoleas, Special Assistant Attorney General  
Stacy Lea, Executive Director  
Denise DeRossette, MSBC Fiscal Agent/Consultant

President Coker called the meeting to order at 9:18 AM.

Board Secretary Rossi called for a roll call of Board Members, staff, and members of the public.

All five (5) Board Members, one (1) attorney, (1) staff member, and five (5) members of the public were present.

President Coker stated that the primary purpose of this meeting is to:

- 1) Hear findings of the agency staff organizational desk review conducted by Cornerstone Consulting, and to consider recommended revisions organizational structure of internal office staff.
- 2) Consider the Proposed FY2023 Budget Request for approval.

President Coker stated the Board would now hear MSBC budget and HR consultant Denise DeRossette's findings of the of the MSBC agency staff organizational desk reviews conducted by Cornerstone Consulting, and the proposed revisions of internal staff organizational structure recommended as a result of these findings.

Consultant DeRossette presented review findings and recommendations to the Board.

Board Member Ennis motioned that the Board approve and adopt the staff organizational revisions proposed by Denise DeRossette of Cornerstone Consulting and requested that a copy of the agency staff organizational structure revisions be attached to the minutes. Board Member Bills seconded the motion, and the motion was carried unanimously (5-0).

President Coker called for a motion to close the meeting to discuss the need to enter executive session.

Secretary Rossi motioned that the Board enter executive session to discuss agency budget items, designation of staff team leads, and staff salaries. Board Member Bills seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now enter executive session at 10:00 AM.

President Coker stated the Board will now exit executive session and resume regular session at 11:06 AM.

President Coker stated the Board will now hear Fiscal Agent DeRossette's presentation of the Proposed FY23 Budget Request to be considered for submission to the Mississippi Legislative Budget Committee.

Fiscal Agent DeRossette briefed the Board on the proposed FY23 Budget Request for submission to the Mississippi Legislative Budget Committee and a discussion was held.

President Coker asked for a motion to recess for lunch.

Board Member Ennis motioned that the Board recess for lunch. Board Member Bills seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now recess for lunch at 11:50 AM.

President Coker stated the Board will now return from lunch and resume meeting at 12:42 PM.

Legislative Budget Analyst Anna Stovall briefed the Board on the legislative budget review process and a discussion was held.

President Coker requested a motion to approve the Proposed MSBC FY2023 Budget Request.

Board Member Ennis motioned that the Board Board approve Fiscal Agent DeRossette's draft of the MSBC Proposed FY2023 Budget Request presented for submission to the Mississippi Legislative Budget Committee. Board Member Bills seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now consider Executive Director Lea's proposal to include language to proposed Rule 2.9 (regarding universal licensing recognition) to address out-of-state instructor applicants and foreign applicants.

Executive Director Lea stated that she would like for the Board to consider adding language to proposed Rule 2.9 revisions (regarding universal licensing recognition) to address requirements for out-of-state candidates applying for a MS instructor license and out-of-country applicants applying for a MS practitioner or instructor license in order to possibly eliminate multiple redundant rules.

Board Member Ennis motioned that the Board review Executive Director Lea's request and to table the request for further consideration. Board Member Bills seconded the motion, and the motion was carried unanimously (5-0).

President Coker requested a motion to adjourn.

Secretary Rossi motioned that the meeting be adjourned. Vice-President Stewart seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the meeting is now adjourned at 2:51 PM.

Members of the Public:

Melvin Calton      Anna Stovall  
Ray Wright         Drew Johnson.

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SPECIAL BOARD MEETING  
AUGUST 9, 2021

APPROVAL OF MINUTES



Deborah Coker - President



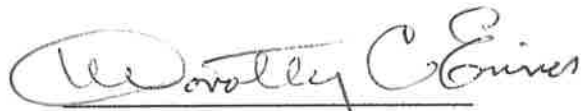
Jewel Stewart, Vice-President

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Warren Rossi, Secretary

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Hilda Bills, Member



Dorothy Ennis, Member