

MISSISSIPPI STATE BOARD OF COSMETOLOGY

239 N. Lamar Street, Suite 303
Jackson, MS. 39201

Deborah Coker - President
Jewel Stewart - Vice President
Dorothy Ennis - Secretary



Warren Rossi - Member
Hilda Bills - Member
Stacy Lea, Executive Director

MONTHLY BOARD MEETING
JUNE 28, 2021, 9:00 AM
MINUTES

Board Members:

Deborah Coker, President
Jewel Stewart, Vice-President
Dorothy Ennis, Secretary
Hilda Bills, Member
Warren Rossi, Member

Others Present:

Pete Cajoleas, Special Assistant Attorney General
Stacy Lea, Executive Director
Ruby Lowery, Schools & Testing Administrator
Jody Wilmoth, Reciprocity Licensing Agent
Charlie Case of Core Technology, MSBC IT Consultant
Denise DeRossette of Cornerstone, MSBC Finance & HR Consultant

President Coker called the meeting to order at 9:00 AM.

Secretary Ennis Secretary Ennis called for a roll call. Five (5) Board Members, one (1) attorney, (3) staff members, and two (2) members of the public were present.

President Coker stated that the Board would now consider Chris's Beauty College request for the Board to approve the Premiere Hair trade show October 17 & 18, 2021, for continuing education credits.

Vice-President Stewart motioned that the Board approve the 2021 Premiere Hair Show event, in Orlando, FL for 5 hours instructor CEU credit on October 17th, 5 hours instructor CEU credit on October 18th, and for travel and conference expenses be paid for 5 Board Members and Executive Director Lea to attend the Premiere events October 16-19, 2021. Secretary Ennis seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated that the National Interstate Council of State Boards of Cosmetology (NIC) is hosting their annual national conference October 1 – 4, 2021 and prosed that the Board and designated staff attend.

Vice-President Stewart motioned that the Board approve 5 Board Members, Executive Director Lea, & School & Testing Administrator Lowery to attend the NIC conference in Louisville, Kentucky October 1-4, 2021, and for the Board cover conference fees and travel expenses. Board Member Bills seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated that the Board will now consider approval of fees and travel expenses for Attorney Cajoleas to attend the National Federation of Associations of Regulatory Boards (FARB) conference September 30 – October 3, 2021.

Secretary Ennis motioned that the Board cover conference fees and travel expense for Attorney Cajoleas to attend the 2021 National FARB Conference in Nashville, TN September 30 – October 3, 2021. Vice-President Stewart seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board would now consider agenda requests submitted by two constituents with felony convictions requesting school enrollment permission.

Board Member Rossi motioned that the Board approve the requests and grant both constituents permission to enroll in school. Vice-President Stewart seconded the request, and the motion was carried unanimously (5-0).

President Coker stated that the Board will now consider the license reinstatement request of Jon Hill.

School & Testing Administrator Lowery presented Mr. Hill's request to the Board.

Secretary Ennis motioned to waive the 3-year testing requirement for license reinstatement and to grant Mr. Hill a senior license. Board Member Bills seconded the motion, and the motion was carried unanimously (5-0)

President Coker stated that the Board will now consider reciprocity license approval request for Kimberly Nguyen.

Reciprocity License Agent Wilmoth presented Ms. Nguyen's request to the Board.

Vice-President Stewart motioned to approve Ms. Nguyen's reciprocity licensure application. Board Member Rossi seconded motion, and the motion was carried unanimously (5-0).

President Coker stated that the Board will now consider Lan Huynh's agenda request regarding salon violations.

School & Testing Administrator Lowery presented Lan Huynh's agenda request regarding salon violations.

Secretary Ennis motioned that the Board notice Lan Huynh for a hearing to address a dispute regarding salon violations. Board Member Bills seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated that the Board will now consider approval of Attorney Cajoleas' proposed temporary Rule 2.9 in order to align with recent universal licensing recognition legislation.

Attorney Cajoleas briefed the Board on the status of recent universal licensing recognition laws effective July 1, 2021. Attorney Cajoleas proposed the following temporary emergency practice permit Rule 2.9 for the Board's approval:

In adhering to the declared public policy of the State of Mississippi of promoting competition, encouraging innovation, creating job growth, and as stated recently by one designated member of the Occupational Licensing Review Commission, to "help people go to work quickly and easily" in Mississippi,

including people moving to Mississippi and establishing residence here, and to prevent undue economic hardship for such people moving to Mississippi by having to wait on the administrative rules approval process before they can be issued a license under the new Universal Recognition of Occupational Licensing Act, effective July 1, 2021, to work and practice their profession in Mississippi, the Mississippi State Board of Cosmetology (MSBC) adopts the following Temporary Rule 2.9 A. 6.

Rule 2.9 Examination Eligibility for Out-of-State Applicants

A. Eligibility Requirements for Examination – Practitioner

6. Out-of-State Applicants Establishing Residence in Mississippi

On or after July 1, 2021, if an out-of-state applicant establishes residence in Mississippi and submits proper application and the necessary affidavit required under the provisions of the Universal Recognition of Occupational Licensing Act, the Mississippi State Board of Cosmetology (MSBC), while waiting on the administrative approval of its rules submitted to implement the Universal Recognition of Occupational Licensing Act, will issue a temporary practice permit until a license is granted, or until a notice to deny the license is issued, said temporary practice permit expiring three hundred sixty-five after its issuance.

Secretary Ennis motioned that the Board approve Attorney Cajoleas' proposed temporary Rule 2.9. Board Member Bills seconded the motion, and the motion was carried unanimously (5-0).

President Coker asked for a motion to approve rule and regulation revisions proposed during the MSBC Rules & Regulation Workshops March 14, 2021.

Vice-President Stewart motioned that the Board approve practical testing revisions proposed during the MSBC Rules & Regulations Workshops March 14, 2021. Board Member Bills seconded the motion, and the motion was carried unanimously (5-0).

President Coker asked for a motion to approve practical testing revisions recommended during the MSBC Practical Testing Workshop March 14, 2021.

Board Member Rossi motioned that the Board accept proposed rule & regulation revisions recommended at the MSBC Practical Testing Workshop April 7, 2021. Vice-President Stewart seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now consider Executive Director Lea's proposal to approve the Pileum Email & Software Management Service Agreement.

Executive Director Lea stated she proposes that agency contract Pileum to manage agency email & services to resolve ongoing issues with some agency emails not sending and receiving properly.

Secretary Ennis motioned to approve the proposed Pileum Email & Software Management Agreement effective through June 30, 2022. Board Member Rossi seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now consider Executive Director Lea's proposal to approve Lea Anne Brandon's Agency Branding & Social Media Services.

Executive Director Lea stated the purpose of her proposal to contract Lea Anne Brandon's services is to design official modernized branding of MSBC logo and graphics in order to present a unified professional image for all MSBC agency correspondence, publications, and social media platforms.

Board Member Bills motioned that the Board approve Lea Anne Brandon's Agency Branding & Social Media scope of services presented. Vice-President Stewart seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now consider approval the proposed FY22 Cornerstone Consulting Service Agreement.

Board Member Rossi motioned that the Board approve the proposed FY22 Cornerstone Consulting Agreement to continue the exceptional financial and HR management and consulting services Cornerstone has provided MSBC. Secretary Ennis seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now consider Executive Director Lea's proposal to purchase six laptops for Board Member communications, Board Meeting presentations, and video conferencing.

Executive Director Lea stated that providing Board Members with laptops will equip all Board Members with video conferencing ability that will enable them to participate remotely when needed. Laptops would also enable Board Members the ability to send, receive, and view digital documents and presentations and would significantly reduce agency paper costs, copier ink costs, and staff man hours spent duplicating and distributing multiple paper copies of documentation needed for Board Meetings each month. Executive Director Lea also stated that she confirmed FY21 budget funds were available to cover the purchase of 6 laptops.

Board Member Bills motioned to purchase laptops, commodities, and other items to utilize remaining FY21 budget authority. Vice-President Stewart seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now consider approval of a 1% Mississippi State Personnel Board (MSPB) benchmark increase of Executive Director Lea's annual salary.

Secretary Ennis motioned for the Board to approve the allotted 1% benchmark increase of Executive Director Lea's annual salary increase for her successful completion of the MSPB Basic Supervisory Course. Board Member Rossi seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now hear Denise DeRossette of Cornerstone Consulting presentation of proposed FY23 budget request and organizational chart revisions.

Consultant DeRossette presented her findings and recommendations for the proposed FY23 MSBC budget request and staff organizational revisions to be submitted to the Legislative Budget Office.

Board Member Rossi motioned to approve Consultant DeRossette's proposed MSBC FY23 budget request and staff organizational revisions. Vice-President Stewart seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now consider approval of the Capitol Facilities FY22 Agreement for MSBC office space on 3rd floor and testing space on 2nd floor of the Robert E. Lee Building.

Vice-President Stewart motioned that the Board approve the Capitol Facilities FY22 Agreement presented. Board Member Rossi seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now consider Attorney Cajoleas' proposal for the Board to issue an MSBC Lifetime Wigology li.

Attorney Cajoleas stated the practice of Wigology was deregulated in 2013 and proposes that the Board issue a Lifetime Wigology license to practitioners that hold an MSBC Wigology licence and wish to renew their MSBC Wigology license.

Secretary Ennis motioned that the Board approve Attorney Cajoleas' proposal to issue a MSBC Lifetime Wigology License to practitioners that hold an MSBC Wigology Licence and wish to renew, and that the renewal fee is \$50 and all late fees are waived. Board Member Rossi seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now consider the draft of May 24, 2021 Board minutes for approval.

Board Member Rossi motioned for the Board to approve the May 24, 2021 minutes presented pending Attorney Cajoleas' attachments to be included. Secretary Ennis seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the Board will now hold elections for FY22 Officers by written nomination on paper ballots.

Executive Director Lea distributed and collected ballots from all 5 Board Members. Executive Director Lea and Attorney Cajoleas reviewed and tallied all ballot results and announced that FY2022 MSBC Board Officers elected are confirmed as follows:

President – Debbie Coker

Vice-President – Jewel Stewart

Secretary – Warren Rossi

Board Member – Hilda Bills

Board Member – Dorothy Ennis

President Coker called for a motion to adjourn.

Board Member Rossi motioned that the Board meeting be adjourned. Board Member Bills seconded the motion, and the motion was carried unanimously (5-0).

President Coker stated the meeting is now adjourned.

MISSISSIPPI STATE BOARD OF COSMETOLOGY
BOARD MEETING
June 28, 2021

APPROVAL OF MINUTES



Deborah Coker - President



Jewel Stewart, Vice-President



Dorothy Ennis, Secretary

Hilda Bills, Member

Warren Rossi, Member