

Regular Schedule Meeting Minutes of December 13, 2021

I. Welcome and Call to Order

The Mississippi State Board of Cosmetology regular scheduled meeting was called to order at 9:00 a.m. on December 13, 2021. The following members of the Mississippi State Board of Cosmetology were present:

Hilda Bills, Member
Debbie Coker, Chairman
Dorothy Ennis, Member
Warren Rossi, Secretary
Jewel Stewart, Vice-Chairman

Also present was:

Pete Cajoleas, Special Assistant Attorney General / Counsel for the Board
Melvin Calton, Member of the Public
Stacy Lea, Executive Director
Three additional members of the public, not named

II. Agenda Request

The motion was made by Jewel Stewart to deny an application due to insufficient documentation and validation of applicant's testing documentation, consisting of, but not limited to, school name and address; identify in-state or out-of-state resident; and produce final transcript from school.

Dorothy Ennis provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

III. Executive Director's Report

Stacy Lea provided an update on the following:

- A. Project Reports were submitted for informational purposes, as follows:
1. Financial & Budget Reports (Cornerstone)
 2. Posting Report
 3. IS Licensing Report, In-State
 4. OS Licensing Report, Out-of-State
 5. Testing Reports, Practical and Theory
 6. School Report, Approval Letters / Work Permits
 7. Salon Inspections Report
 8. School Inspection Report
 9. IT Report
 10. HR Report
- B. Mail-In Application and Payment Policy / Lockbox Deposit Proposal
- C. Update on Options for Proposed new State Law & Sanitation Testing

D. Introduction of Proposed Amendment to Rule 2.7.G / ADA Testing Compliance

No board action was taken on these items at this time required at this time.

The motion was made by Warren Rossi to recess for lunch at 11:56 a.m.

Jewel Stewart provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

The motion was made by Jewel Stewart to return from recess at 1:05 p.m. A second was provided by Jewel Stewart. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

IV. Report of Counsel

A. Counsel provided information relative to the digital fingerprint and photo identification systems for licensure. Jewel Stewart made the motion to approve and present fingerprint scan equipment to legislators during the 2022 session. Warren Rossi provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

V. New Business

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion made by Warren Rossi, with a second by Hilda Bills, the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with the following members voting for: Hilda Bills, Debbie Coker, Dorothy Ennis, Warren Rossi, and Jewel Stewart; voting against none; recusal: none; absent: none.

In the determination session, Jewel Stewart moved, seconded by Warren Rossi, that the Board had reason to go into Executive Session, namely for the transaction of business and discussions regarding the employment of staff persons. The Board determined that facts presented constituted the need for Executive Session under § 25-41-7 (k), Miss. Code Ann., as revised. The motion carried with the following members voting for: Hilda Bills, Debbie Coker, Dorothy Ennis, Warren Rossi, and Jewel Stewart; voting against none; recusal: none; absent: none.

The Board announced to the public the aforesaid reasons as the Board's purpose for entering an Executive Session.

Upon the conclusion of business of Executive Session, the Board voted, upon motion made by Warren Rossi and seconded by Hilda Bills to come out of Executive Session. The motion carried with the following members voting for: Hilda Bills, Debbie Coker, Warren Rossi, and Jewel Stewart; voting against: Dorothy Ennis; recusal: none; absent: none.

The Board resumed in open meeting by announcing the following actions and votes taken in Executive Session.

RETURN TO REGULAR SESSION

Within the Executive Session, the Board took the following actions:

The motion was made by Jewel Stewart to hire Lakeisha Byrd for the position of Administrative Assistant II. A second was provided by Warren Rossi. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

The motion was made by Jewel Stewart to hire Sarah Colbert for the position of Special Projects Officer II. A second was provided by Warren Rossi. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

The motion was made by Jewel Stewart to terminate Honor Stegall, Inspector, Territory 3. Hilda Bills provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

Warren Rossi made the motion to accept the paperwork for Tupelo Academy. Jewel Stewart provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

VI. Old Business

The motion was made by Warren Rossi to approve the MSBC Employee Handbook effective November 1, 2021. Dorothy Ennis provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

The motion was made by Hilda Bills to appoint the Board Secretary as the Board Parliamentarian. A second was provided by Jewel Stewart. The vote was, as follows:

Aye – Hilda Bills
Aye – Dorothy Ennis
Aye – Jewel Stewart

Aye – Debbie Coker
Aye – Warren Rossi

VII. Adjournment.

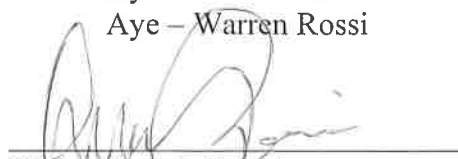
The motion was made by Jewel Stewart to adjourn the meeting at 3:30 p.m. A second was provided by Dorothy Ennis. The vote was, as follows:

Aye– Hilda Bills
Aye – Dorothy Ennis
Aye – Jewel Stewart

Aye – Debbie Coker
Aye – Warren Rossi

APPROVED:


Debbie Coker, Chairman


Warren Rossi, Secretary