

Regular Schedule Meeting Minutes of November 22, 2021

I. Welcome and Call to Order

The Mississippi State Board of Cosmetology regular scheduled meeting was called to order at 9:02 a.m. on November 22, 2021. The following members of the Mississippi State Board of Cosmetology were present:

Debbie Coker, Chairman
Dorothy Ennis, Member
Warren Rossi, Secretary
Jewel Stewart, Vice-Chairman

Members absent:

Hilda Bills, Member

Also present was:

Pete Cajoléas, Special Assistant Attorney General / Counsel for the Board
Melvin Calton, Member of the Public
Drew Johnson, Member of the Public
Stacy Lea, Executive Director
Ruby Lowery, Director of Compliance
Felipe Zuluaga, Program Manager

II. Agenda Request

A. School Admission Approval Request – Home Schooled Candidate
The motion was made by Warren Rossi to approve the School Admissions Approval Request. Jewel Stewart provided a second. The vote was, as follows:

Absent – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

III. Executive Director's Report

Stacy Lea provided an update on the following:

- A. New MSBC Website Proposal
- B. MSBC Staff Vacancies / Recruitment
- C. Update on the status of Robert E. Lee Building Renovations
- D. Project Reports were submitted for informational purposes, as follows:
 - 1. Financial & Budget Reports (Cornerstone)
 - 2. Posting Report
 - 3. IS Licensing Report, In-State
 - 4. OS Licensing Report, Out-of-State
 - 5. Testing Reports, Practical and Theory
 - 6. School Report, Approval Letters / Work Permits

- 7. Salon Inspections Report
- 8. School Inspection Report
- 9. IT Report
- 10. HR Report

No board action was taken on these items at this time required at this time.

IV. Report of Counsel

A. The motion was made by Dorothy Ennis to approve the Findings of Fact, Conclusions of Law and Final Order in Cause No. 2021-2. A second was provided by Warren Rossi. The vote was, as follows:

Absent – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

B. Counsel provided information relative to the digital fingerprint and photo identification systems for licensure. No board action was taken at this time.

V. New Business

A. Felipe Zuluaga, Global Max Consulting provided an update regarding the ELP Licensing System implementation.

No action was taken by the Board at this time.

B. The motion was made by Warren Rossi to approve the Benchmark for inspectors completing the CLEAR Course. A second was provided by Jewel Stewart. The vote was, as follows:

Absent – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

The motion was made by Warren Rossi to recess for lunch at 1:00 p.m. for one (1) hour. Jewel Stewart provided a second. The vote was, as follows:

Absent – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

The motion was made by Jewel Stewart to return from recess at 2:15 p.m. A second was provided by Warren Rossi. The vote was, as follows:

Absent – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

VIII. New Business

A. Warren Rossi made the motion to accept the paperwork for Tupelo Academy. Jewel Stewart provided a second. The vote was, as follows:

Absent – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

IX. Old Business

The motion was made by Warren Rossi to approve the MSBC Employee Handbook effective November 1, 2021. Dorothy Ennis provided a second. The vote was, as follows:

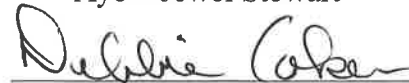
Absent – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	


X. Adjournment.

The motion was made by Warren Rossi to adjourn the meeting at 5:46 p.m. A second was provided by Jewel Stewart. The vote was, as follows:

Absent – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

APPROVED:


Debbie Coker, Chairman


Warren Rossi, Secretary