

MISSISSIPPI STATE BOARD OF COSMETOLOGY  
For Public Access: 239 N. Lamar Street, Suite 301, Jackson, MS 39201

**Regular Scheduled Board Meeting Minutes of August 29, 2022**

I. Welcome and Call to Order

The Mississippi State Board of Cosmetology regular scheduled meeting was called to order at 9:05 a.m. on Monday, August 29, 2022. The meeting previously scheduled for an in-person meeting to begin at 9:00 a.m. at 501 N. West Street, Suite 117, Jackson, Mississippi, 30201 was changed to a teleconference meeting due to the Governor's issuance of an Executive Order (attached) ahead of the possibility of flooding. A Public Notice was posted at the 501 N. West Street, Suite 117 location, as required (see attached). The following members of the Mississippi State Board of Cosmetology were present via teleconference:

Hilda Bills, Member – Jackson  
Debbie Coker, Secretary – Ridgeland  
Dorothy Ennis, Member – McComb  
Warren Rossi, Chairman - Corinth  
Jewel Stewart, Vice-Chairman – D'Iberville

Also present via teleconference:

Pete Cajoleas, Special Assistant Attorney General  
Yvonne Laird, Consultant

Present at 239 Lamar Street, Robert E. Lee Building, Suite 301, Jackson, MS 39202:

Ruby Lowery, Interim Executive Director  
Porsha Welch, Team Lead  
Melvin Carlton  
Dat Nguyen  
Andrew Howard  
Jessica Robinson

II. Hearing / Hearing Update

A. Cause No. 2022-0733508-3

B. Cause No. 2022-0733508-4

The motion was made by Debbie Coker with a second by Dorothy Ennis to approve the Findings of Fact and Conclusions of Law as to content and form and approve the Final Order of the Board in form only in Cause No. 2022-0733508-3 and Cause No. 2022-0733508-4. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

C. Cause No. 2022-02-4590-4

A Notice of Hearing and Complaint has been released in this matter and is contained in these Minutes for informational purposes only. No Board action is required at this time.

III. Agenda Request

1. CEU Terrance Bonner

The motion was made by Jewel Stewart with a second by Debbie Coker to approve a CEU request for a one-day theory class of 7.5 hours entitled *Chemical Peels and Other Methods of Exfoliation Certification* to be held November 6, 2022 from 9 :00 a.m. until 6 :00 p.m. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
-------------------	--------------------

Aye – Dorothy Ennis  
Aye – Jewel Stewart

Aye – Warren Rossi

Dorothy Ennis and Jewel Stewart will be attending on behalf of the Board.

2. Traxler’s School of Hair

The motion was made by Hilda Bills with a second by Jewel Stewart to approve a CEU request for a two-day method class of 6.5 hours for November 13, 2022 and 5.5 hours for November 14, 2022 entitled *ABC’s of Facilitation* to be held at the Eagle Ridge Conference Center, Raymond, MS. The vote was, as follows:

Aye – Hilda Bills

Aye – Debbie Coker

Aye – Dorothy Ennis

Aye – Warren Rossi

Aye – Jewel Stewart

Hilda Bills, Debbie Coker and Dorothy Ennis will be attending on behalf of the Board.

3. CEU Premiere Alabama Site

The motion was made by Hilda Bills with a second by Dorothy Ennis to approve a CEU request for a two-day Premiere class in Birmingham, Alabama for 7.5 hours on Sunday, October 23, 2022 and 6.5 hours on Monday, October 24, 2022. The vote was, as follows:

Aye – Hilda Bills

Aye – Debbie Coker

Aye – Dorothy Ennis

Aye – Warren Rossi

Aye – Jewel Stewart

Hilda Bills, Debbie Coker, Dorothy Ennis and Jewel Stewart will be attending on behalf of the Board. Board members attending will be responsible for making their reservations.

4. Special Candidate Blue Cliff (felony)

The motion was made by Hilda Bills with a second by Warren Rossi to approve a student candidate with a felony conviction as the conviction is not directly related to the profession of cosmetology. The vote was, as follows:

Aye – Hilda Bills

Aye – Debbie Coker

Aye – Dorothy Ennis

Aye – Warren Rossi

Aye – Jewel Stewart

5. Special Candidate Blue Cliff (felony)

The motion was made by Debbie Coker with a second by Jewel Stewart to approve a student candidate with a felony conviction as the conviction is not directly related to the profession of cosmetology. The vote was, as follows:

Aye – Hilda Bills

Aye – Debbie Coker

Aye – Dorothy Ennis

Aye – Warren Rossi

Aye – Jewel Stewart

6. Special Candidate Out of State (felony)

The motion was made by Warren Rossi to approve the license for an applicant coming in from Florida thru the Universal Recognition of Occupational Licensing Act as the conviction is not directly related to the profession of cosmetology. The vote was, as follows:

Aye – Hilda Bills

Aye – Debbie Coker

Opposed – Dorothy Ennis

Aye – Warren Rossi

Aye – Jewel Stewart

IV. Discussion of Prior Board Meeting Minutes

A. Regular Scheduled Meeting of July 2022 to include Executive Session

Chairman Rossi ask that any changes to these Minutes be forwarded to Ruby no later than September 6, 2022. Changes shall be recorded and approval of these Minutes will be tabled until the September 18, 2022 meeting.

- B. Regular Scheduled Meeting of June 26-27, 2022, as Revised to include Executive Session  
Chairman Rossi ask that any changes to these Minutes be forwarded to Ruby no later than September 6, 2022. Changes shall be recorded and approval of these Minutes will be tabled until the September 18, 2022 meeting.

V. Report of Officers

A. Chairman

No items to report

B. Vice Chairman

No items to report

C. Secretary / Treasurer

1. Financial Statements

Denise De Rossette provided the Board with year-end financial information for FY2022 (year ending June 30, 2022); LBO authorized funding for FY2023 (year ending June 30, 2023); and budget information relative to FY2024 (year ending June 30, 2024) Ms. De Rossette further advised that she had been notified two weeks ago that there will no longer be allowances for the movement of funds from the budget salaries line item. No action required by the Board.

VI. MS Cosmetology Council 73-7-7-(1)

Dorothy Ennis advised MSBC members that the Council's regularly scheduled meeting will be September 25, 2022 at 1:00 p.m. at the MS State Capitol. Melvin Calton will be releasing an announcement within the next week.

VII. Legislative Committee Update

Debbie Coker, Warren Rossi and Melvin Calton advised that they would share with the board members a mark-up copy of the bill which addresses the merger between the Cosmetology Board and the Barber Board for their review and possible comments. No further action required at this time.

VIII. Report of Counsel

- A. Proposed Cosmetology Reciprocal Memorandum of Understanding with TN – Counsel and Interim Executive Director will proceed with this previous Board directive. No further action required by the Board at this time.

- B. Proposed Cosmetology Licensure Compact – Counsel of State Governments / Department of Defense

The motion was made by Jewel Stewart with a second by Warren Rossi to decline any action, other than review, of the compact at this time. Jewel Stewart also advised the Board that NIC could provide additional information either through their website or at the annual meeting. The vote was, as follows:

Aye – Hilda Bills

Aye – Debbie Coker

Aye – Dorothy Ennis

Aye – Warren Rossi

Aye – Jewel Stewart

IX. Executive Director's Report

- A. Theory report – Interim Executive Director provided data relative to the NIC Mississippi testing results. No further action required by the Board at this time.

- B. Practical report - Interim Executive Director provided data relative to the NIC Mississippi testing results. MSBC contracts with evaluators to administer the practical exam. MSBC has determined that no additional dates will be added to the testing calendar, due to lack of registration. No further action required by the Board at this time.

- C. Out of State report – Team Lead provided detail of UROLA testing. No further action required by the Board at this time.
- D. Approval Letters/Permit report – Team Lad provided a breakdown of the Monthly Approval and Permit Report. No further action required by the Board at this time.
- E. Sanitation / Law Examination for Esthetics and Manicuring  
 The motion was made by Dot Ennis that a Manicurist Sanitation and Law Examination would be developed and made available to manicurist testing applicants; and a Esthetics Sanitation and Law Examination developed and made available to esthetics applicants. These examinations will be developed and maintained in the same manner as the Cosmetology Sanitation and Law Examination. Hilda Bills provided a second. The vote was, as follows:
 

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

X. Old Business

A. Goshen Final School Inspection

The final inspection has been conducted and meets with approval of Debbie Coker, Inspector and Ruby Lowery, Interim Executive Director. A motion was made by Debbie Coker with a second by Hilda Bills to authorize the Interim Executive Director to release the approval letter to Goshen. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

Debbie Coker made the motion to institute a rule that states at the time of the final inspections, kits suitable for the number of initial enrollment must be available. \_\_\_\_\_ provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

B. Blue Cliff Final Inspection

The final inspection has been conducted and meets with approval of Jewel Stewart, Inspector and Ruby Lowery, Interim Executive Director. A motion was made by Jewel Stewart with a second by Warren Rossi to authorize the Interim Executive Director to release the approval letter to Blue Cliff. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

C. Confirm Theory Testing Sites

Porsha Welch advised that Prometric was allowing out of state testing in Georgia, California and Florida which has not previously been approved by the Board and in accordance with the contract between MSBC and Prometric. Porsha will continue to follow-up regarding this matter and report to the Board at the September 18, 2022 meeting.

XI. New Business

A. Complaint received from Medical Board

Ruby Lowery, Interim Executive Director shared with the Board an email from the Mississippi State Board of Medical Licensure indicating that a licensed cosmetologist had a Facebook posting that recommended to parents that they should “shampoo your child with dog flea and tick shampoo”. The board authorized the Interim Executive Director to write a letter advising the licensee that pet flea shampoo might contain chemicals or pesticides that can be dangerous for

humans. Pyrethrins and pyrethroids, for example, can be extremely toxic if ingested, so it's best to avoid using pet shampoos that contain them.

B. Board Member Manual

1. Organizational Chart

The motion was made by Dorothy Ennis to approve the new Organizational Chart with one change recommended (add MSBC Board at the top – above the Executive Director).

A second was provided by Jewel Stewart. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

a. Consideration of Staff Changes

### CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion made by Hilda Bills the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with the following members voting for: Hilda Bills, Debbie Coker, Dorothy Ennis, Jewel Stewart and Warren Rossi; voting against none; recusal: none; absent: none.

In the determination session, Hilda Bills moved, seconded by Dorothy Ennis, that the Board had reason to go into Executive Session, namely for the transaction of business and discussions regarding (1) the employment and job performance of a staff person. The Board determined that facts presented constituted the need for Executive Session under § 25-41-7 (k), Miss. Code Ann., as revised. The motion carried with the following members voting for: Hilda Bills, Debbie Coker, Dorothy Ennis, Jewel Stewart and Warren Rossi; voting against none; recusal: none; absent: none.

The Board announced to the public the aforesaid reasons as the Board's purpose for entering an Executive Session.

Upon the conclusion of business of Executive Session, the Board voted, upon motion made by Dorothy Ennis to come out of Executive Session. The motion carried with the following members voting for: Hilda Bills, Debbie Coker, Jewel Stewart and Warren Rossi; voting against: Dorothy Ennis; recusal: none; absent: none.

The Board resumed in open meeting by announcing the following actions and votes taken in Executive Session.

### RETURN TO REGULAR SESSION

Within the Executive Session, the Board took the following actions:

1. Transfer the individual who currently holds PIN # 17 Customer Service Representative II to PIN # 14 Customer Service Representative III with a 10% pay increase upon the start salary for this PIN. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

2. Provide for a salary range of \$60,000 to \$70,000 for the Executive Director based on qualifications and experience. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi

Aye – Jewel Stewart

XI. B. 2. Proposed Rules and Regulations

b. Approval for Filing with UROL and SOS

The motion was made by Debbie Coker to approve the filing of the MSBC Rules and Regulations with the Secretary of State's Office and the Universal Recognition of Occupational Licensing Board. A second was provided by Hilda Bills. The vote was, as follows:

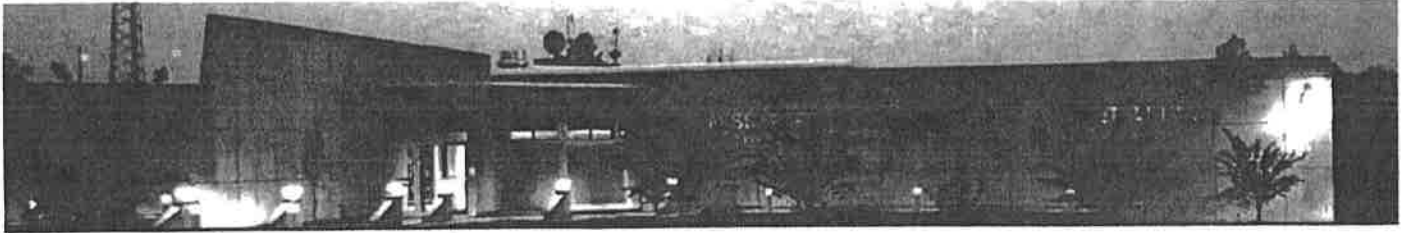
Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

XII. Adjournment

There being no further business to come before the board, the motion was made by Hilda Bills with a second by Warren Rossi that the meeting adjourn at 1:07 p.m.

The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Aye – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	



MEMA > News

## GOVERNOR REEVES ISSUES STATE OF EMERGENCY AHEAD OF FLOODING

August 27, 2022

JACKSON, Miss. – Governor Tate Reeves has issued a State of Emergency in anticipation of flooding from the Pearl River. At the time of this release, the flooding is expected to crest at 36 feet on Monday, August 29<sup>th</sup>.

"My administration, including MEMA, is monitoring this situation closely, and actively working to respond as quickly as possible to ongoing developments with the flooding," said Governor Tate Reeves. "Recognizing the critical nature of this situation, and in consideration of the health and safety of local residents, I have proclaimed a State of Emergency in the areas that have been affected by or may be affected by the severe thunderstorms and flooding."

The state's response efforts are already underway. MEMA has deployed 126,000 sandbags in preparation for this flooding. Missisippians can get more information on how to get sandbags by contacting their county or city.

Additionally, search and rescue teams are on standby and are prepared to respond at the request of local emergency managers.

MEMA also has drones in the air to assess water levels along the Pearl River. This will ensure that the state consistently has the most accurate and up to date information on the flood areas and water movement.

If an individual is in need of shelter, they can go to the Jackson Police Training Academy at 3000 Saint Charles Street in the city of Jackson. It is open and being run by the American Red Cross.

[Click here](#) to access additional information regarding the flood.

[Click here](#) to access the National Weather Service's interactive map and assess your flood risk.

Governor Reeves made the announcement today at a press conference at MEMA headquarters. The full press conference can be viewed [here](#).

###

### MEMA PUBLICATIONS

[2022 Disaster Guide](#)

[Annual Report 2021](#)

[CARES Act County Allocations](#)

[CARES Act Municipality Allocations](#)

### RECENT NEWS

[GOVERNOR REEVES ISSUES STATE OF EMERGENCY AHEAD OF FLOODING](#)

[PRELIMINARY DAMAGE REPORT AGAINST FLOODING UPDATE #5](#)

[SBA OFFERS DISASTER ASSISTANCE ID BUSINESSES AND RESIDENTS OF MISSISSIPPI AFFECTED BY SEVERE STORMS, STRAIGHT-LINE WINDS AND TORNADOES IN MARCH](#)

### HELPFUL LINKS

[Power Outages](#)

[Mississippi VOAD](#)

[American Red Cross](#)

[MDOT Traffic Information](#)

[Become a Mississippi Supplier \(Vendor\)](#)

[Mississippi State Board of Contractors](#)

[Federal Government Contracting Information](#)

[U.S. Small Business Administration](#)

[Preparing Your Business for Disasters](#)

[Mississippi Executive Orders](#)

STATE OF MISSISSIPPI  
Office of the Governor



PROCLAMATION

WHEREAS, the State of Mississippi has been and will continue to be affected by ongoing and prolonged flooding due to severe thunderstorms beginning on August 22, 2022, and continuing, and thus state assistance will be necessary to support local government response and recovery efforts; and

WHEREAS, these severe thunderstorms and resulting flooding have caused and will continue to cause damage to homes, businesses, and public property and threaten the safety of the residents and property throughout the State of Mississippi; and

WHEREAS, in consideration of the health and safety of the residents of Mississippi and the protection of their property within the affected areas, and in the public interest, all steps should be taken to protect people and property.

NOW, THEREFORE, I, Tate Reeves, Governor of the State of Mississippi, pursuant to the authority vested in me under the Mississippi Constitution and Miss. Code Ann. § 33-15-110(17), and in the public interest and for the general welfare, do hereby proclaim a State of Emergency to exist in the areas of the State of Mississippi affected by, or areas that may be affected by, these severe thunderstorms and resulting flooding. The provisions of this proclamation shall exist and remain in effect until such time as this threat to public safety shall cease to exist as prescribed in Section 33-15-110(17).

FURTHER, all agencies of the State of Mississippi shall discharge their emergency responsibilities as directed necessary as set forth in the State of Mississippi's Comprehensive Emergency Management Plan.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 27<sup>th</sup> day of August, in the year of our Lord, two thousand and twenty-two, and of the Independence of the United States of America, the two hundred and forty-seventh.

TATE REEVES  
GOVERNOR

BY THE GOVERNOR

MICHAEL WATSON  
SECRETARY OF STATE

FOLLOW US

1000  
2022  
1000  
1000  
1000  
1000  
1000  
1000

1000  
1000  
1000  
1000  
1000  
1000  
1000  
1000

2022 \* MISSISSIPPI EMERGENCY MANAGEMENT AGENCY





Yvonne Laird <yvonnelaIRD.director@gmail.com>

(no subject)

1 message

Yvonne Laird <yvonnelaIRD.director@gmail.com>  
To: Yvonne Laird <yvonnelaIRD.director@gmail.com>

Mon, Aug 29, 2022 at 8:33 AM

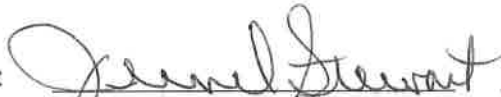



*Posted @ Room 117  
Woolfolk Bldg  
Jackson, MS  
@ 7:35 am  
Monday Aug 29, 2022*

"You make a living by what you earn, you make a life by what you give."  
-Winston Churchill

Yvonne Laird

APPROVED:

  
Jewel Stewart, Vice Chairman

  
Debbie Coker, Secretary