

Mississippi State Board of Cosmetology  
Location for Public Access Monday, January 30, 2023  
Robert E. Lee Building, Suite 301, 239 N. Lamar Street, Jackson, MS 39202

**Regular Scheduled Board Meeting Minutes of January 30, 2023**

I. Welcome and Call to Order

Warren Rossi, Chairman of the Mississippi State Board of Cosmetology called the meeting to order at 9:00 a.m. on January 30, 2023. Debbie Coker performed the roll call. May the record reflect that there was a quorum present for voting purposes with the following members of the Mississippi State Board of Cosmetology present:

Hilda Bills, Member (arrived at 10:10 a.m. due to parking issues)  
Debbie Coker, Secretary  
Warren Rossi, Chairman  
Jewel Stewart, Vice-Chairman

Members absent due to illness:

Dorothy Ennis, Member

Also present were:

Pete Cajoleas, Special Assistant Attorney General / Counsel for the Board  
Ruby Lowery, Interim Executive Director  
Yvonne Laird, Contractor/Consultant

Members of the general public present:

Melvin Calton, Academy of Hair  
Carlene Daniels, Unlimited Cosmetology School  
Vanessa Myers, Unlimited Cosmetology School  
Melody Washington, Natural U Salon

II. Hearings / Hearing Update

No update

III. Executive Session

Pete Cajoleas requested that Executive Session be moved to Item IX, Report of Counsel.

IV. Agenda Request

No agenda request was received for presentation to the Board.

V. Discussion of the Prior Board Meeting Minutes

The motion was made by Debbie Coker to approve the Board Meeting Minutes of December 12, 2022, as corrected and December 15, 2022. A second was provided by Warren Rossi. The vote was, as follows:

Absent – Hilda Bills

Aye – Debbie Coker

Absent – Dorothy Ennis      Aye – Warren Rossi  
Aye – Jewel Stewart

VI. Report of Officers

A. Chairman

No special business to come before the Board.

B. Vice-President

Jewel Stewart had no special business to come before the Board.

C. Secretary/Treasurer

The motion was made by Jewel Stewart to accept the financial reports as submitted by Denise DeRossette, Cornerstone Consulting. A second was provided by Debbie Coker. The vote was, as follows:

Aye – Hilda Bills                      Aye – Debbie Coker  
Absent – Dorothy Ennis              Aye – Warren Rossi  
Aye – Jewel Stewart

VII. MS Cosmetology Council 73-7-7 (1)

Melvin Callon advised that the next MS Cosmetology Council meeting will be held on February 26, 2023. More information to follow.

VIII. Legislative Committee Update

Board members and Counsel provided a legislative update regarding current bills as introduced in the House and Senate during the 2023 legislative session. Yvonne Laird will prepare a short synopsis of these bills for distribution to the Board for dissemination by close of business Wednesday, February 1, 2023, to include the Board identified challenges that the profession will face should they pass.

IX Report of Counsel

**CLOSED DETERMINATION/EXECUTIVE SESSION**

Upon motion made by Debbie Coker the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with the following members voting for: Hilda Bills, Debbie Coker, Jewel Stewart, and Warren Rossi; voting against none; recusal: none; absent: Dorothy Ennis.

In the determination session, Jewel Stewart moved, seconded by Hilda Bills, that the Board had reason to go into Executive Session, namely for the transaction of business and discussions regarding a) transaction of business and discussions regarding employment of an investigator; and b) investigative proceedings regarding allegations of misconduct or violation(s) of law. The Board determined that facts presented constituted the need for Executive Session under § 25-41-7 (k), Miss. Code Ann., as revised. The motion carried with the following members voting for: Hilda Bills, Debbie Coker, Jewel

Stewart, and Warren Rossi; voting against none; recusal: none; absent: Dorothy Ennis.

The Board announced to the public the aforesaid reasons as the Board's purpose for entering an Executive Session.

Upon the conclusion of business of Executive Session, the Board voted, upon motion made by Hilda Bills to come out of Executive Session with a second by Jewel Stewart. The motion carried with the following members voting for: Hilda Bills, Debbie Coker, Jewel Stewart, and Warren Rossi; voting against: none; recusal: none; absent: Dorothy Ennis.

The Board resumed in open meeting by announcing the following actions and votes taken in Executive Session.

#### RETURN TO REGULAR SESSION

Within the Executive Session, the Board took the following actions:

- A. Debbie Coker made the motion to enter into a contract with S. Neil Wailes for investigative services not to exceed \$2,100. Hilda Bills provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Absent – Dorothy Ennis	Aye - Warren Rossi
Aye – Jewel Stewart	

- B. Debbie Coker made the motion to continue the investigation in the matter of J.W. as warranted. Jewel Stewart provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Absent – Dorothy Ennis	Aye - Warren Rossi
Aye – Jewel Stewart	

- C. Jewel Stewart made the motion to advise complainant (R.B.) that the Board had determined that there was not substantial justification to believe that the individual identified in the complaint committed any of the offenses as identified in Miss. Code. Ann. Section 73-7-27, subsection (2), as amended. Hilda Bills provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Absent – Dorothy Ennis	Aye - Warren Rossi
Aye – Jewel Stewart	

- D. The motion was made by Debbie Coker with a second by Hilda Bills to advise complainant (D.S.) that the Board had determined that there was not substantial justification to believe that the individual identified in the complaint committed any of the offenses as identified in Miss. Code. Ann. Section 73-7-27, subsection (2), as amended.

X. Executive Director's Report

A. Practical Testing

Student permits totaled 8; student enrollments entered totaled 488 and 181 student approval letters issued for practical testing.

B. Theory Testing

Exam / Form	Candidate Count	Pass Count	Fail Count	Pass Percent	Multiple Attempts	Retake Pass	Retake Fail	Retake Pass %
Cosmetology	65	56	9	86%	4	3	1	75%
Esthetics	12	9	3	75%	2	2	1	66%
Nail Tech	7	7	0	100%	1	1	0	100%
Instructor	2	2	0	100%	0	0	0	--

C. Out of State Testing (UROLA)

The Sanitation and Law Examinations were conducted on November 1 and November 8, 2022 for those individuals who hold a temporary practice permits under UROLA. Porsha Welch provided the following report:

TOTAL	113	Cancelled	21	Permits collected due to expiration	57
Passed	47	No Show			
Failed	56	Rescheduled			

D. Universal Recognition of Occupational License (UROL) Permit

Out of state applications processed totaled 45; out of state permits issued 29 for a total of out of state permits issued since July 1, 2021 thru December 31, 2022 of 1,196.

E. Inspection Report

Salon inspections totaled 241 with 47 violations issued.

F. 2022 Annual Report to the Governor

The motion was made by Jewel Stewart to approve the 2022 Annual Report to the Governor, as corrected. Hilda Bills provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Absent – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

At 12:13 p.m. on Monday, January 30, 2023, Debbie Coker made the motion to recess for lunch until 1:00 p.m. Jewel Stewart provided a second. The vote was, as follows:

Aye – Hilda Bills	Aye – Debbie Coker
Absent – Dorothy Ennis	Aye – Warren Rossi
Aye – Jewel Stewart	

The motion was made by Jewel Stewart to return from recess at 12:50 p.m. on Monday, January 30, 2023. A second was provided by Debbie Coker. The vote was, as follows:

Aye – Hilda Bills                      Aye – Debbie Coker  
Absent – Dorothy Ennis              Aye – Warren Rossi  
Aye – Jewel Stewart

XI. Old Business

A. East Mississippi School Approval for Additional Space

The motion was made by Debbie Coker to approve the additional space of the East Mississippi School Program as the requirements for program expansion had been met (school inspection December 15, 2022). A second was provided by Jewel Stewart. The vote was, as follows:

Aye – Hilda Bills                      Aye – Debbie Coker  
Absent – Dorothy Ennis              Aye – Warren Rossi  
Aye – Jewel Stewart

B. Electric Nail File Course

Ruby Lowery advised the Board that the course registration has been closed as all twenty (20) slots had been filled. Another course is tentatively scheduled for July, 2023.

XII. New Business

A. Pursuant to Rule 5.2.A., Carlene Daniels, Unlimited Cosmetology School is proposing to add an esthetics program at night. Ms. Daniels was advised to proceed with making application and submit for initial inspection pursuant to the procedures established in Chapter 5 of the Mississippi State Cosmetology Board Rules and Regulations. Ms. Daniels expressed wishes for a March, 2023 opening. Additional recommendations will be presented to the Board at the February 27, 2023 meeting by the two (2) inspectors who will validate the information provided on the application.

B. Lash Certifications Offered at Schools

Ruby Lowery advised that one particular licensed cosmetology school is currently offering certification of lash extensions and advising those individuals completing the course that they can now perform other services explicitly regulated by MSBC. Warren Ross, Chairman, requested that Ruby Lowery release, on behalf of the Board. A mass letter to schools identifying the issue at hand to correct this scope of practice. No further action required by the Board at this time.


XIII. Adjournment

There being no further business to come before the Board, the motion was made by Hilda Bills to adjourn the meeting at 1:19 p.m. A second was provided by Jewel Stewart. The vote was, as follows:

Aye – Hilda Bills                      Aye – Debbie Coker  
Absent – Dorothy Ennis              Aye – Warren Rossi  
Aye – Jewel Stewart

APPROVED:

  
Warren Rossi, Chairman

  
Debbie Coker, Secretary