

Mississippi State Board of Cosmetology
Regularly Scheduled Board Meeting Minutes
July 31, 2023

Location for Public Access:

Robert E. Lee Building, 239 N Lamar Street, Suite 301, Jackson, MS 39201

I. Welcome and Call to Order

Warren Rossi, Chairman of the Mississippi State Board of Cosmetology called the meeting to order at 9:00 a.m. on July 31, 2023. Jewel Stewart performed the roll call. May the record reflect that there was a quorum present for voting purposes.

Members present at Board office:

Warren Rossi, Chairman
Debbie Coker, Vice-Chairman
Jewel Stewart, Secretary
Hilda Bills, Member

Also, present at the public access location:

Catherine Bell, Special Assistant Attorney General / Counsel for the Board
Ruby Lowery, Deputy Director
Sharon Clark, Executive Director
Anita Jamison
Melvin Calton
Rouser Buchanan
Carlene Daniels
Vanessa Myers
Annie Nguyn
Thoai Le
Pete Cajoleas
Libby Cajoleas

II. Discussion of Prior Board Meeting Minutes

Motion made by Debbie Coker to approve the June 25, 2023, Board Minutes with no changes. Hilda Bills provided a second. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Motion made by Jewel Stewart to approve the July 25, 2023, Board Minutes with no changes. Debbie Coker provided a second. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

III. Sharon Clark presented Formal Complaint Number 20230628-001. Complaint was assigned to Debbie Coker to investigate.

IV. Report of Officers

A. Chairman

Warren Rossi advised there was nothing to report at this time.

B. Vice President

Debbie Coker advised there was nothing to report at this time.

C. Secretary/Treasurer

Jewel Stewart advised there was nothing to report at this time.

D. Financial Report

Sharon Clark – Financials, UMB Monthly Bills, and Trustmark report and reconciliation were presented.

V. Executive Director Report

Sharon Clark provided the Executive Director's Report.

Sharon Clark requested approval of per diem and travel for Electric File Certification monitoring on August 7, 2023, for Lychanda Brown Educates in Madison by Debbie Coker. Motion was made by Jewel Stewart to approve. Hilda Bills seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Sharon Clark requested approval of per diem and travel for Board attendees for continuing education monitoring for the School Owner's & Teacher's Association in Pearl on October 1-2, 2023. Motion was made by Jewel Stewart to approve. Debbie Coker seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Sharon Clark recommended the Board request an OLRC rule/reg change to provide authority to the Board for salon / school closure based on sanitation or non-licensure. Jewel Stewart made a motion to approve. Hilda Bills seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

VI. Deputy Director Report
Ruby Lowery provided the Deputy Director's Report.

VII. Old Business
Warren Rossi stated that there is no Old Business at this time.

VIII. New Business
The Board requested Thoai Le of Best Nails attend the July 31, 2023, Board Meeting to discuss findings of the inspection completed on July 21, 2023. The inspection identified six (6) unlicensed workers and four (4) counts of dishonest conduct, in addition to other issues. Mr. Le attended with counsel, Ammie Nguyen. Mr. Le responded to questions of the Board.

Warren Rossi asked if there is a motion to close the meeting to consider the need for Executive Session.

Debbie Coker made a motion to close the meeting. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Warren Rossi requested the public wait outside.

Jewel Stewart made a motion to go into Executive Session as the Board has reason under MISS. CODE ANN. § 25-41-7 (k), as amended, to go into Executive Session, namely, to discuss prospective litigation. Hilda Bills seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

The Board entered Executive Session at 10:05 a.m.

Catherine Bell presented the Board with facts surrounding the inspection and the proposed consent order.

Jewel Stewart made a motion to accept the consent order as stated. Debbie Coker seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Hilda Bills made a motion to go back into open session. Jewel Stewart seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

The Board returned to open session at 10:23 a.m.

Mr. Thoai with counsel, Ammie Nguyen, was provided with an option of request for hearing or of agreement to the consent order. Ms. Nguyen requested 24 hours to review the terms of the consent order. Ms. Nguyen was asked to provide Mr. Thoai's response by noon on August 1, 2023.

Anita Jamison requested approval of the School Owners & Teacher's Association Meeting on October 1-2, 2023, in Pearl. She advised that she will submit all required bios and agenda prior to the August meeting to ensure 60 days advance notice.

Sharon Clark requested the Board review a request regarding silver nitrate for approval of use in Mississippi.

Debbie Coker made a motion to approve the use of FDA approved silver nitrate for professional use. Jewel Stewart seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

Sharon Clark advised that Goshen School of Cosmetology in Greenville had requested approval of a Manicuring and Esthetics program. In reviewing the application, Ms. Clark found that not all the required equipment was notated. Sharon Clark will contact Goshen regarding the required equipment. Once we

receive confirmation that all equipment has been received, we will schedule an inspection. Debbie Coker will assist with inspection.

IX. Pete Cajoleas Service Recognition

The Board thanked Pete Cajoleas for his many years of service and dedication to the MS State Board of Cosmetology as their Special Assistant Attorney General.

X. Report of Council

Catherine Bell advised that Lakisha Johnson, The Beauty College had followed the Board's instruction and closed.

Debbie Coker provided her report from her investigation on Formal Complaint Number 20230606-001. Debbie Coker advised that she found no violation of the Rules and Regulations. Based on her findings, she recommended that the Board close the complaint.

Hilda Bills made a motion to accept the recommendation to close the complaint. Jewel Stewart seconded the motion. The vote was, as follows:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

XI. Adjournment

There being no further business to come before the Board, the motion was made by Debbie Coker to adjourn the meeting at 1:04 p.m. A second was provided by Jewel Stewart. The motion carried with the following vote:

Aye – Warren Rossi
Aye – Debbie Coker
Aye – Jewel Stewart
Aye – Hilda Bills

APPROVED:


Warren Rossi, Chairman


Jewel Stewart, Secretary