

**Mississippi State Board of Cosmetology  
Telephonic Board Meeting Minutes  
November 27, 2023**

**Location for Public Access:**

**Robert E. Lee Building, 239 N Lamar Street, Suite 301, Jackson, MS 39201**

I. Welcome and Call to Order

Warren Rossi, Chairman of the Mississippi State Board of Cosmetology called the meeting to order at 9:00 a.m. on November 27, 2023. Jewel Stewart performed the roll call. May the record reflect that there was a quorum present for voting purposes.

Present at Board office:

Warren Rossi, Chairman

Debbie Coker, Vice-Chairman

Jewel Stewart, Secretary

Hilda Bills, Member

Catherine Bell, Special Assistant Attorney General / Counsel for the Board

Ruby Lowery, Deputy Director

Sharon Clark, Executive Director

Public Present:

Carlene Daniels

Vanessa Myers

Melvin Calton

Cedric Abston

II. Agenda Approval

Jewel Stewart moved to approve the agenda. Hilda Bills provided a second. The motion was approved by a unanimous vote.

III. Discussion/Approval of Prior Board Meeting Minutes

Jewel Stewart moved to approve the October 23, 2023, Board Minutes. Hilda Bills provided a second. The motion was approved by a unanimous vote.

IV. Report of Officers

A. Chairman

Warren Rossi advised there was nothing to report at this time.

B. Vice President

Debbie Coker advised there was nothing to report at this time.

C. Secretary/Treasurer

Jewel Stewart advised there was nothing to report at this time.

V. Agenda Request

Luxury Nails and Spa requested appearance on the agenda. They are approved for the December 18, 2023, Board Meeting.

VI. Executive Director Report

Sharon Clark provided the Executive Director's Report and financials.

Jewel Stewart moved for Ms. Clark to submit written notification to Cornerstone that effective January 1, 2024, the payroll and travel functions would return internally to the Board and effective February 1, 2024, the account payable functions would return internally to the Board. Debbie Coker provided a second. The motion passed with a unanimous vote.

VII. Deputy Director Report

Ruby Lowery provided the Deputy Director's Report. A copy of the report is attached.

VIII. Old Business

Debbie Coker moved to approve the LCSD – Career Development Center new school application for licensure and to approve the Cosmetology Program only for the school. Jewel Stewart provided a second. The motion passed with a unanimous vote.

Debbie Coker moved to approve the MS Womens Institute of Cosmetology in Greenwood new school application for licensure and to approve for the application for Cosmetology and Instructor Programs, pending verification of lead instructor. Jewel Stewart provided a second. The motion passed with a unanimous vote.

Debbie Coker moved to table the discussion regarding the felony candidates for enrollment for the MS Womens Institute of Cosmetology until the December 18, 2023, Board Meeting. Hilda Bills seconded the motion. The motion passed with a unanimous vote.

IX. New Business

Pearl Nails and Spa (Van Lam) is requested to appear at the December 18, 2023, Board Meeting.

Nail Spa (Anh Ngoc Tran) is requested to appear at the December 18, 2023, Board Meeting.

A new school application has been received for Premier School of Cosmetology in Tupelo. Warren Rossi will complete inspection with Sharon Clark and Ruby Lowery. Jewel Stewart moved to approve per diem and travel related expenses for inspection. Debbie Coker made a second. The motion passed with a unanimous vote.

A new school application has been received for MS Beauty & Aesthetics Institute in Hattiesburg. Jewel Stewart will complete inspection with Sharon Clark and Ruby Lowery. Hilda Bills moved to approve per diem and travel related expenses for inspection. Debbie Coker made a second. The motion passed with a unanimous vote.

The Board discussed the mannequin stand testing grievance. Ms. Clark will notify student that she can use her own mannequin stand or tripod on next examination.

X. Continuing Education Provider Request

Debbie Coker moved to deny the Continuing Education Provider request for Brilliance Advanced Beauty Education based on online training. Hilda Bills provided the second. The motion passed with a unanimous vote.

Debbie Coker moved to approve the MCA Spring Show for Continuing Education and the per diem and travel expenses for all Board attendees. Jewel Stewart provided a second. The motion passed with a unanimous vote.

XI. Board Training

Catherine Bell discussed Board Training. The date for same was set on Sunday, January 28, 2023.

XII. Formal Complaint

After review of Formal Complaint FC20231017-001, Debbie Coker moved for Ms. Clark notify the complainant that the complaint is closed. Hilda Bills provided a second. The motion passed with a unanimous vote.

XIII. Report of Council

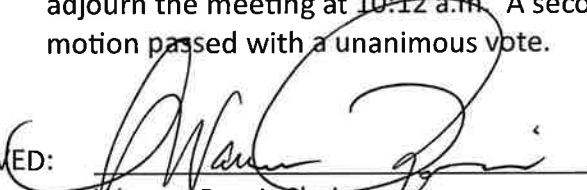
The hearing date for Career Development Center cannot be set and must be postponed until we can have a quorum for the hearing. The appointment of a fifth Board member is needed for quorum.

Debbie Coker moved to approve the merger bill between the Cosmetology and Barber Board with composition of the board being four (4) members from the Cosmetology related field and three (3) members from the Barber related field. Hilda Bills seconded the motion. The motion passed with a unanimous vote.

XIV. Adjournment

There being no further business to come before the Board, Jewel Stewart moved to adjourn the meeting at 10:12 a.m. A second was provided by Debbie Coker. The motion passed with a unanimous vote.

APPROVED:

  
Warren Rossi, Chairman

  
Jewel Stewart, Secretary